



BARTON UPON HUMBER TOWN COUNCIL

ENVIRONMENT COMMITTEE TERMS OF REFERENCE – 2026/2027

These rules are supplemental to, and do not in any way override, the Town Council's Standing Orders &/or Financial Regulations.

Membership of the Environment Committee

- a) Membership of the committee will be as decided at the Annual Town Council meeting each year, and will consist of a maximum of seven members.
- b) The committee shall be subject to a quorum of three members.

Chair / Vice-Chair

- a) The chair of the committee will be elected by the committee at its first meeting after the Annual Town Council meeting.
- b) The vice-chair of the committee will be elected by the committee at its first meeting after the Annual Town Council meeting.

Conduct of Meetings

- a) All meetings of the Environment Committee will be convened in accordance with the Town Council's Standing Orders.
- b) Meetings will be minuted

Powers of the Environment Committee

The Community committee shall be empowered to:

- a) Authorise expenditure to the Environment Working Group within budget of up to £1000 or to the Committee Chair and Town Clerk provided such expenditure is: - Consistent with the responsibilities and areas of operation of the Environment Committee; and - Within the budget set for Environment as part of the Council's overall budget or within any additional

budget for Environment authorised by Full Council or the Finance committee during the course of the financial year.

b) To act on behalf of the Town Council in respect of any environmental issues and, in particular, to: - run the environmental Town Council services, to engage with the community on all environmental matters and responsible for the management of horticultural contractors.

c) Liaison with outside groups and organisations with links to environmental matters affecting the town.

Responsibilities and Areas of Operation of the Environment Committee

a) To plan and manage all horticultural contracts and environmental projects.

b) To be responsible to develop and monitor a strategy to achieve net zero by 2030.

c) Responsible to actively seek external funding for projects and initiatives within the remit of the committee.

d) Responsible for the development and review of a new Environment and Sustainability Policy

e) Responsible for the town's Emergency Planning policy and procedures

Review

These Terms of Reference shall be reviewed annually by the Town Council and amended as necessary.