

**BARTON-UPON-HUMBER TOWN COUNCIL
MINUTES OF THE PERSONNEL COMMITTEE MEETING
held at ASSEMBLY ROOMS, QUEEN STREET, BARTON
WEDNESDAY 27th May 2026 at 10.30am**

Councillors Present: Cllr N Jacques (Chair), B Troop and C Patterson
Also, in attendance: V Haines (Town Clerk / RFO)

25. To elect a chair of the Personnel Committee

Proposed: Cllr B Troop, Seconded: Cllr C Patterson

Resolved: That the committee unanimously resolved to appoint Cllr N Jacques as the Personnel committee chair

26. Apologies

None received

27. Declarations of Interest

None declared and none received

28. To adopt the committees terms of reference

Proposed: Cllr B Troop, Seconded: Cllr N Jacques

Resolved: That the committee unanimously resolved to adopt the committees terms of reference with the amendment to the required number of meetings from 4 to 2 annually

29. To discuss the clerk 3 monthly review

The committee received an update from the Clerk regarding the tasks completed during the three-month probationary period, together with the projects that are now progressing. Members confirmed that the Council is extremely satisfied with the progress and achievements delivered within such a short period of time, and formally confirmed that the three month review had been successfully passed.

30. Any other business

A discussion took place regarding the Youth Club, the committee asked for this to be added to Junes full council agenda