

**BARTON UPON HUMBER TOWN COUNCIL**  
**MINUTES of the ANNUAL TOWN COUNCIL MEETING of the TOWN COUNCIL HELD**  
**On MONDAY 11<sup>th</sup> May 2026 at 19.00**

Councillors Present: C Patterson (Mayor), N Jacques (Deputy Mayor), L Bennet, B Troop, C Thornton, P Vickers, K Vickers, N Turner, N Pinchbeck and A Chapman  
 Also In attendance: V Haines (Town Clerk/RFO) & C Clark (Deputy Clerk)  
 Members of public – Kevan Lar – presentative of Scouts, Mrs Carly Troop, Mrs Monica Jacques

Prior to the meeting starting the former Mayor Cllr B Troop informed the council that his total funds raised during his Mayoral year 2025/2026 were £4505.75 which are to be donated equally between groups Goxhill & Barrow Scouts and the Barton Volunteers Group

Both Mr Lar and Cllr L Bennet as representatives of the groups gave a speech and thanked the Mayor for his kind donation

1. **Elect a Town Mayor and for the declaration of acceptance to be signed**

**Proposed: Cllr B Troop, Seconded: Cllr N Jacques**

**Resolved:** That the council unanimously resolved to appoint Cllr C Patterson as the Town Mayor for Barton Upon Humber Town Council and the acceptance of office was signed by the Clerk and newly appointed Mayor

2. **Outgoing Mayor speech**

The former Mayor Cllr B Troop thanked the council and staff for their support during his Mayoral year 2025/2026 and was proud to be honoured this role. A big part of the Mayors role is the support from the Consort and gave a special thanks to Mrs Carly Troop

3. **Apologies for Absence**

Apologies of absence were received and approved by Cllr A Watson

4. **Elect a Deputy Town Mayor and for the declaration of acceptance to be signed**

**Proposed: Cllr P Vickers, Seconded: Cllr C Patterson**

**Resolved:** That the council unanimously resolved to appoint Cllr N Jacques as the Deputy Town Mayor for Barton Town Council and the declaration of acceptance was signed by the Clerk and Newly appointed Deputy Mayor

5. **Declarations of Interest**

Cllr B Troop – Barton Carnival Grant Application – Prejudicial  
 No dispensations were received.

6. **Minutes Approval**

**Proposed: Cllr K Vickers, Seconded: Cllr B Troop**

**Resolved:** That the council unanimously resolved to approve the Annual Town Meeting held on 9th April 2026

**Proposed: Cllr B Troop, Seconded: Cllr L Bennet**

**Resolved:** That the council unanimously resolved to approve the Ordinary Meeting of the Council

held on 13th April 2026

7. **To consider correspondence, progress report and notices for Information**

- Clerk to respond to the member of public correspondence directing their questions to North Lincolnshire Council and confirming the council position in supporting a weight limit through the town.
- Clerks progress report was received and Cllr Jacques asked for an update to be received regarding Stable Path Lane and Cllr L Bennet thanked the office staff for the progression of the projects

8. **Finance & General Purposes recommendations and additional items**

(a) **Approval of 2025/2026 Internal Audit Report**

**Proposed:** Cllr B Troop, **Seconded:** Cllr N Pinchbeck

**Resolved:** That the council unanimously resolved to approve the Internal Audit Report

(b) **Consideration and approval of Annual Governance Statement (Section 1 of the AGAR) and For the Clerk and Chair to sign**

**Proposed:** Cllr B Troop, **Seconded:** Cllr L Bennet

**Resolved:** That the council completed the annual governance statement, was unanimously approved then signed by the Clerk and Chair

(c) **Approval of the Accounting Statements pre-signed by the RFO prior to being presented to the council (Section 2 of the AGAR) and for the chair to sign**

**Proposed:** Cllr B Troop, **Seconded:** Cllr N Pinchbeck

**Resolved:** That the council unanimously approved the accounting statements and was signed by the Chair

(d) **Grant Applications received (3)**

**Barton Bike Night**

**Proposed:** Cllr L Bennet, **Seconded:** Cllr C Patterson

**Resolved:** That the council unanimously resolved to award Barton Bike Night £2000, £1000 to be awarded upfront and the remaining £1000 to be awarded if required

**Cllr B Troop left the meeting due to a prejudicial interest to the Barton Carnival grant**

**Barton Carnival**

**Proposed: Cllr L Bennet, Seconded: Cllr N Jacques**

**Resolved:** That the council unanimously resolved to award Barton Carnival £2000, £1000 to be awarded upfront and the remaining £1000 to be awarded if required

**Cllr B Troop rejoined the meeting**

**Barton Rotary Club**

**Proposed: Cllr B Troop, Seconded: Cllr N Jacques**

**Resolved:** That the council unanimously resolved to approve the Rotary club overs 60's walking football project £250.00

**(e) April 2026 Detailed income and expenditure report**

**Proposed: Cllr N Jacques, Seconded: Cllr B Troop**

**Resolved:** That the council unanimously approved the April 2026 detailed income and expenditure report

**(f) April 2026 Statutory balance sheet and confirm sum tallies with the month end bank statements**

**Proposed: Cllr C Patterson, Seconded: Cllr B Troop**

**Resolved:** That the council unanimously approved the April 2026 month end bank statements and the council agreed the month end tallies with the bank statements

**9. To appoint Members to serve on the under-mentioned Committees**

**Community Committee**

1. Cllr C Patterson
2. Cllr N Jacques
3. Cllr N Pinchbeck
4. Cllr L Bennet
5. Cllr B Troop
6. Cllr N Turner

**Environment Committee (Including Emergency Planning)**

1. Cllr N Jacques
2. Cllr L Bennet
3. Cllr N Pinchbeck
4. Cllr C Thornton
5. Cllr N Turner

**Finance & General Purposes Committee (Including Tenders & Assembly Rooms)**

1. Cllr C Patterson
2. Cllr N Jacques
3. Cllr L Bennet

4. Cllr N Pinchbeck
5. Cllr B Troop
6. Cllr P Vickers

### **Planning Committee**

1. Cllr N Jacques
2. Cllr L Bennet
3. Cllr N Pinchbeck
4. Cllr C Thornton
5. Cllr K Vickers

### **Personnel Committee**

1. Cllr C Patterson
2. Cllr N Jacques
3. Cllr B Troop

### **Disciplinary Committee & Grievance Committee**

1. Cllr L Bennet
2. Cllr N Pinchbeck
3. Cllr N Turner

### **Complaints Committee**

1. Cllr B Troop
2. Cllr N Pinchbeck
3. Cllr N Jacques
4. Cllr C Thornton

## **10. To appoint representatives to serve on the following outside and other bodies:**

- Barton Civic Society Representative – Cllr P Vickers
- East Riding and North Lincolnshire Local Councils Association – Cllr C Patterson (Mayor)
- Humber & Wolds Rural Community Council – Cllr N Turner
- Neighbourhood Action Team – Cllr L Bennet & Cllr N Pinchbeck
- Blue Coat Charity - Cllr L Bennet & Cllr N Jacques (Deputy Mayor)
- Barton Tourism Partnership – Cllr B Troop
- Friends of Barton Park Group – Cllr L Bennet
- Barton Cleethorpes Community Rail Partnership – Cllr C Thornton
- Barton Regeneration 2018 Cllr C Patterson (Mayor) & Cllr N Jacques (Deputy Mayor)
- School Council - Cllr B Troop
- Barton Business Forum – Cllr N Pinchbeck

## **11. To consider reports from Barton Representatives serving on North Lincolnshire Council and other outside bodies**

Cllr P Vickers updated the council that the last remaining red bins are being collected

Cllr Patterson asked whether Barton Town Council could arrange repairs to the paving slabs at The Beck. Cllr Patterson also updated the council following a meeting with North Lincolnshire Council regarding the Maltkiln Way planning application.

12. **Assembly Rooms**

**Proposed: Cllr N Pinchbeck, Seconded: Cllr K Vickers**

**Resolved:** That the council unanimously approved the Assembly Rooms day time hire terms and conditions

**Proposed: Cllr B Troop, Seconded: Cllr N Pinchbeck**

**Resolved:** That the council unanimously resolved that all hirers of the Assembly are responsible for the layout and put away of their required furniture as detailed in the terms and conditions

**Proposed: Cllr K Vickers, Seconded: Cllr N Turner**

**Resolved:** That the council unanimously resolved to charge the December booking £250.00 with a £100 returnable deposit subject to no damages

13. **Policy Adoption**

**Proposed: Cllr N Jacques, Seconded: Cllr N Turner**

**Resolved:** That the council unanimously resolved to adopt the Reserves Policy

**Proposed: Cllr B Troop, Seconded: Cllr C Patterson**

**Resolved:** That the council unanimously resolved to adopt the Asset Register

**Proposed: Cllr N Jacques, Seconded: Cllr N Pinchbeck**

**Resolved:** That the council unanimously resolved to adopt the Disciplinary & Grievance Procedure

14. **Proposed: Cllr L Bennet, Seconded: Cllr B Troop**

**Resolved:** That the council unanimously resolved not to purchase the PA system at this stage, and instead to invite the company to provide and operate the quoted equipment at the Picnic in the Park event, enabling the council to assess whether the system meets its requirements before making a purchase decision.

**Meeting closed at 20:12**

..... Chair Councillor C Patterson  
11<sup>th</sup> May 2026