

# BARTON UPON HUMBER TOWN COUNCIL

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Our Ref: VH/AGENDA

5<sup>th</sup> May 2026

Dear Councillor

You are summonsed to attend an **Annual Town Council meeting of Barton upon Humber Town Council** to be held on **MONDAY 11<sup>th</sup> May 2026, commencing at 19:00**. The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. **This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing.**

Yours faithfully

Vicky Haines  
Town Clerk/RFO

## AGENDA

1. **Elect a Town Mayor and for the declaration of acceptance to be signed**
2. **Outgoing Mayor speech**
3. **Apologies for Absence**
4. **Elect a Deputy Town Mayor and for the declaration of acceptance to be signed**
5. **Declarations of Interest**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below
6. **To receive and approve as a true and correct record the minutes of the following meetings**
  - (a) Annual Town Meeting held of 9<sup>th</sup> April 2026
  - (b) Ordinary Meeting of the Council held on 13<sup>th</sup> April 2026
7. **To consider correspondence, progress report and notices for Information**
8. **Finance & General Purposes recommendations and additional items**
  - (a) Approval of 2025/2026 Internal Audit Report
  - (b) Consideration and approval of Annual Governance Statement (Section 1 of the AGAR) and for the Clerk and Chair to sign
  - (c) Approval of the Accounting Statements pre-signed by the RFO prior to being presented to the council (Section 2 of the AGAR) and for the chair to sign
  - (d) Grant Applications received - 3
  - (e) April 2026 Detailed income and expenditure report
  - (f) April 2026 Statutory balance sheet and confirm sum tallies with the month end bank statements

9. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2026/2027 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**
  - (a) **Community Committee and to elect a Chairman and Vice Chairman**  
*(7 members required)*
  - (b) **Environment Committee and to elect a Chair and Vice Chair**  
*(7 members required)*
  - (c) **Finance & General Purposes Committee to elect a Chair and Vice Chair**  
*(7 members required)*
  - (d) **Planning Committee and to elect a Chair and Vice-Chair**  
*(7 members required)*
  - (e) **Personnel Committee and to elect a Chair**  
*(3 members required)*
  - (f) **Emergency Planning Sub-Committee and to elect a Chair**  
*(of the Environment Committee)*
  - (g) **Tender Committee** *(3 Members)*
  - (h) **Disciplinary Committee** *(3 Members)*
  - (i) **Grievance Committee** *(3 Members)*
  - (j) **Complaints Committee** *(3 Members)*
  - (k) **Assembly Room Working Group** *(5 Members)*
10. **To appoint representatives to serve on the following outside and other bodies:**
  - (a) Barton Civic Society Representative
  - (b) East Riding and North Lincolnshire Local Councils Association
  - (c) Humber & Wolds Rural Community Council
  - (d) Neighbourhood Action Team *(Maximum 2 Members)*
  - (e) Blue Coat Charity *(Maximum 4 Members)*
  - (f) Barton Tourism Partnership *(Maximum 3 Members)*
  - (g) Friends of Barton Park Group
  - (h) Barton Cleethorpes Community Rail Partnership
  - (i) Barton Regeneration 2018 *(Maximum 2 Members – one being the Mayor)*
  - (j) Barton Upon Humber Neighbourhood Plan
  - (k) School Council
  - (l) Barton Business Forum
11. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**
12. **Assembly Rooms**
  - (a) To adopt the day time hire terms and conditions
  - (b) To consider what support the council provides to the hirers and to resolve a solution to the recently received correspondence from a frequent day time hirer
  - (c) To consider fees for the historical booking due to take place in December 2026
13. **To adopt the following policies / documents**
  - (a) Reserves Policy
  - (b) Asset Register
  - (c) Disciplinary & Grievance Procedure
14. **To approve the cost of £1820 net for the purchase of a fully equipped PA system**