

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING of the TOWN COUNCIL HELD
On Monday 1st December 2025 at 18.00

Councillor B Troop (Chairman)

Councillors L Bennet, J Evison, N Jacques, C Patterson, N Pinchbeck, C Thornton, N Turner, K Vickers, P Vickers and A Watson.

Also in attendance T Davis (Town Clerk) and 1 member of the public.

Also Presenting Mike Kitching and Mike Robinson-Smith – Strategic Flood Risk – Place – Communities North Lincolnshire Council

Presentation on National Heritage Lottery Fund Application for Restoring Natural Landscapes and Habitats

Q Cllr K Vickers How will you find out where the lost places are?

A Using historic maps and mapping software that reviews and models all lost ponds over the country.

Q Cllr C Thornton Will that include all watercourses – the enclosure maps will show where the flooding is likely to happen.

Q Member of the Public Is the scheme specific to Barton?

A Yes it is for now as it is a pilot scheme that will run for 2 years- from then the project can grow into a regional project.

Q Member of the Public Would there be increased public access to some of the areas?

A Assuming the landowners will work with the project to permit access then yes there will be.

Lincolnshire County Council have asked North Lincolnshire Council to be a part of the Roadshow Shine.

There is a Flood Resilience meeting at The Ropewalk in March 2026.

Public Participation

1 member of the public.

341. **Mayors Notices**

Christmas Festival went really well and thanks to all staff and volunteers for all their hard work. Humber Rescue Gala was really well attended and over £100K was raised on the night.

342. **Apologies for Absence**

Cllr A Chapman (Personal)

343. **Declarations of Interest**

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Cllr L Bennet and Cllr N Jacques declared an interest in Planning Committee minutes – Tree work notifications.

No dispensations were required.

344. **Minutes to receive, approve and confirm as a correct record the Minutes of the Town Council meeting held on 3rd November 2025**

The incorrect minutes have been filed in the meeting folder. Full Council Minutes 3rd November to be approved at the January Full Council meeting.

345. **To approve as a correct record minutes of the following meetings of the Council:**

(a) **Minutes of the Planning Committee held on 3rd November 2025**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques

That the previous circulated minutes of the Planning Committee dated 3rd November 2025 be approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman
Unanimous

(b) **Minutes of the Environment Committee held on 10th November 2025**

AGREED Proposed Cllr N Jacques, Seconded Cllr B Troop

That the previously circulated minutes of the Environment Committee dated 10th November 2025 be received, approved and confirmed as a correct record by the Environment Committee Members present and signed by the Chairman
Unanimous

(c) **Minutes of the Community Committee meeting held on 10th November 2025**

AGREED Proposed Cllr N Jacques, Seconded Cllr N Pinchbeck

That the previously circulated minutes of the Community Committee dated 10th November 2025 be received, approved and confirmed as a correct record by the Community Committee Members present and signed by the Chairman
Unanimous

(d) **Minutes of the Planning Committee 24th November 2025**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques

That the previously circulated minutes of the Planning Committee dated 24th November 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman
Unanimous

(e) **Minutes of the Finance & General Purposes Committee 24th November 2025**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr B Troop

That the previously circulated minutes of the Finance & General Purposes Committee dated 24th November 2025 be received, approved and confirmed as a correct record by the Finance & General Purposes Committee Members present and signed by the Chairman
Unanimous

346. **To receive Correspondence, Progress Report and Notices for Information**

Members noted the gates have been left unlocked on a property on Barrow Road. Cllr C Patterson explained that the gates have now been locked and the windows are boarded up. Trespassing will be brought to the attention of the police.

There will be filming in Barton by the North Lincolnshire Tourism Team. Town Clerk to liaise with the Tourism Team. There will be great benefit for the buildings in the town.

Armed Forces Veterans Club – Lloyds Free trees – parks have enough trees. Cllr N Jacques suggested to apply for trees in planters as these have been a great success.

AGREED **Proposed Cllr N Jacques, Seconded Cllr B Troop**
 To apply for free trees for the street planters.
Unanimous

347. **To note approved Accounts for payment and approve any other payments (Appendix II attached)**

The payment sheet was not available for the Full Council meeting. Town Clerk advised that all payments have been recorded under the relevant delegated authority and Town Clerk will distribute separately to members.

Noted as received

348. **Finance Items**

(a) **Grant Applications received** (Community Committee only)

None received

(b) **Q3 Budget Reports**

Noted as received

(c) **Q3 Income & Expenditure report**

Noted as received – Assembly Rooms Income and Expenditure cost centres to be applied for the next round out reporting.

(d) **Risk Register Management Report 2025**

Town Clerk explained to members that ongoing work continues and the draft is about half of the work completed.

(e) **Budget 2026-2027**

Assembly Rooms Income and Expenditure to be added for final approval at January 2026 Full Council.

(f) **Public Work Loan Board**

Agreement to apply to the Public Work Loan Board for a loan in accordance with the costings for the Assembly Rooms Feasibility Study 2024.

Chair of Finance & General Purposes explained the Public Work Loan Board option figures to members.

Cllr L Bennet reminded members that all fees must be taken into account when budgeting. Landfill grants are available but grant applications are currently very competitive.

AGREED Proposed Cllr N Jacques, Seconded Cllr L Bennet
 To apply for £700K for the Assembly Rooms Building repairs and renovation.
10 In favour 1 abstention

349. **Action Planner 2025-2026 – Review of actions**

Cllr N Pinchbeck has made contact with the Mayor of Greater Lincolnshire Office with regards the Ambulance Stand Point. Is waiting for further response.

Cllr B Troop requested an update on the work with Town Event Groups as no communication has been received. Town Clerk will chase this up.

350. **To incorporate the Assembly Rooms Working Group into the Finance & General Purposes Committee**

Cllr P Vickers Chair of the Assembly Rooms Working Group disagrees and feels that the Finance & General Purposes Committee should focus on finance. He would like the Assembly Rooms Working Group to continue.

Cllr N Jacques suggested that the Assembly Rooms Working Groups should link in with the Finance General Purposes Committee and as with the other committees the whole committee has the opportunity to be part of the Working Group. This will form a strong relationship between F&GP and the ARWG.

AGREED Proposed Cllr N Jacques, Seconded Cllr Troop
 To incorporate the Assembly Rooms Working Group into Finance & General Purposes Committee.
Unanimous

351. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies.**

Cllr P Vickers

It has been agreed to lower the speed limit from the Town to the Picnic area to 50mph. New devolution on grass cutting to include weed clearance in 30mph areas has been sent out to all councils.

Action to refer to the Environment Committee. The Environment Committee Working Group can work on the detail.

Cllr C Patterson

New round of free Air Fryers is launched. These will be going to all who have not received one in the past.

Cllr K Vickers

All covered above.

352. **To consider supporting the bid to HLF by North Lincolnshire Council for funding towards restoring natural landscapes and habitats**

AGREED

Proposed Cllr N Jacques, Seconded L Bennet

To support the proposal for Heritage Lottery Fund with a letter of support

Unanimous

353. **Free Trees (Lloyds) consideration to apply for trees in street planters**

AGREED Proposed Cllr N Jacques Seconded B Troop

To apply for Free Trees for the street planters.

Unanimous

354. **To consider the Town Beacon and the protocol for it being lit**

Cllr P Vickers does not think that the Beacon will be lit again. The Beacon is on private land. It was agreed to check ownership of the Beacon.

355. **To consider asking North Lincolnshire Council for a review of parking within the Town Centre –**

Work is on-going through the Regeneration Group to identify and add sites. It was noted that the Car Park for Heron and Boyes is a private car park it is a publicly available car park with 2 hours free parking. It was also suggested that there would be benefit from better signage as a short stay car park.

AGREED

Proposed Cllr B Troop, Seconded Cllr N Jacques

To write to NLC and offer full support for the all the work within the town for review of car parking

Unanimous

356. **Assembly Room update**

Compliance checks and work is still ongoing.

Window project is now complete with some decoration still to do.

357. **Personnel Updates**

Town Clerk recruitment.

Job evaluation has taken place and it is agreed that the it falls into LC3+ with salary on SCP 38 which is an increase of 5K per year.

Timetable is

Advert out 02.12.25

Applications back by 05.01.26

Shortlisting 07.01.26

Interviews 15.01.26

Meeting closed at 19:50

..... Chairman Councillor B Troop
1st December 2025