

**BARTON-UPON-HUMBER TOWN COUNCIL**  
**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING**  
**held at Assembly Rooms Queen Street, Barton**  
**MONDAY 22<sup>nd</sup> September 2025 at 6.15pm**

Councillor N Pinchbeck (Chairman)  
 Councillors L Bennet, C Patterson & B Troop and N Jacques  
 Also in attendance T Davis (Town Clerk)

**145. Apologies for Absence**

Cllr P Vickers (Work Commitments)

**146. Declarations of Interest**

None.

**147. Minutes of Meeting held on 29<sup>th</sup> June 2025 approved and confirmed as a correct record at a meeting of the Town Council held on 21st July 2025**

These minutes were noted.

**148. To consider Financial Items**

**a) Bank Reconciliation August 2025 – Mayor or F&GP Committee chairman too sign monthly bank reconciliation**

Cllr C Patterson has been in to visit and checked and signed the reconciliation and has carried out sample testing on Monday 22<sup>nd</sup> September 2025. A rolling report will now be kept.

**b) Budget to 31<sup>st</sup> August 2025**

Cllr N Jacques requested the figure that is remaining in the Special Project Reserves.

**c) Income & Expenditure 31<sup>st</sup> August 2025**

Cllr L Bennet requested a chase up of the CHAMP utility re-charges. Town Clerk has met with them and these have been promised for the 30<sup>th</sup> September 2025. It was suggested that Q2 recharges should be submitted by the end of October 2025.

**d) Risk Management**

Town Clerk explained the requirement to publish this and has shared some documents. Town Clerk will extract the Risk Assessment information and create a RAG rated Risk Management Strategy based on the Weymouth Town Council model.

**e) Internal Audit Control**

A rolling report is now being saved on the central system and any councillors are welcome in at any time to carry out Internal Audit checks.

149. **Devolution**a) **Market Place Public Toilets** – review of draft lease from NLC

Chair has worked out that the financial contribution from NLC to run the public toilets would not be sufficient and the Council will have to consider creating a budget to compensate this. Cllr L Bennet pointed out that NLC employment costs were very different as they were running multiple facilities.

Costs of supplies was discussed and compliance with regulations for using chemicals and water testing in a public building.

Town Clerk is in the process of obtaining budget costs.

Defer to Full Council for a final decision when all the costs are obtained.

b) **Other areas to consider within devolution**

Cottage Lane Car Park

Library/Leisure Centre

Wilderspin/Joseph Wright Hall

Grasscutting between Barton Upon Humber and Barrow Upon Humber

Abor Team

Street cleaning

Maltby Lane Hub

It was AGREED that the council remains open to Devolution.

150. **Assembly Rooms**a) **Recommendations from Assembly Rooms Working Group**

Member discussed the items that they wish to purchase from CHAMP

• GoPak tables	£900
• Glasswasher	£730
• Fridges	£500
• Evac Chair	£300
• Range Cooker	£300
<b>Total</b>	<b>£2730</b>

b) **Proposal for Fees and Charges**

**Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques**

Initial fees for the hire of the Assembly Rooms £15 per hour for the main hall and £5 for the Committee room with an additional £5 for the use of the kitchen.

**Unanimous**

Registering for the payment of VAT was discussed. The rate is currently £90K on turnover. Business Rates and Community hire rates were also discussed.

The Chairman, Councillor N Pinchbeck closed the meeting at 19:20

..... Chairman 22<sup>nd</sup> September 2025