

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING of the TOWN COUNCIL HELD**  
**On Monday 1<sup>st</sup> September 2025 at 19.00**

Councillor B Troop (Chairman)

Councillors L Bennet, A Chapman, N Jacques, C Patterson, P Vickers and K Vickers

Also in attendance T Davis (Town Clerk)

**Public Participation**

None.

**124. Mayors Notices**

- Picnic in the Park was a great event and the weather was perfect for the day.
- VJ Day was really well attend and a thank you to the staff and volunteers as well as The Ropewalk for the lovely Afternoon Tea.
- CPRE Award for Best Kept Town Winner 2025 – Thanks given to the Environment Committee and Town Council staff along with all the many volunteers and residents. The scoring sheets really highlighted all the additional hard work that went into the efforts to win the award this year.
- Visit to Driffield Army Cadets was a success with community engagement going on in and around the Barton upon Humber area.
- The unveiling of the Raft of Medusa painting at the Well Being Centre was excellent and a credit to the Art Group who run their group from The Assembly Rooms
- Baton of Hope will be in Barton in two weeks time.

**125. Apologies for Absence**

Cllr C Thornton (Personal)

Cllr A Watson (Personal)

Cllr N Pinchbeck (Personal)

**126. Declarations of Interest**

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**127. Minutes to receive, approve and confirm as a correct record the Minutes of the Town Council meeting held on 21<sup>st</sup> July 2025**

**AGREED      Proposed Cllr B Troop, Seconded Cllr C Patterson**

That the previously circulated minutes of the Town Council Meeting held on 21<sup>st</sup> July 2025 be received, approved and confirmed as a correct record with the amendment that Cllr B Troop proposed and Cllr N Jacques seconded the approval of the Full Council minutes on 2<sup>nd</sup> June 2025.

**Unanimous**

128. **To approve as a correct record minutes of the following meeting of the Council:**

(a) ) **Minutes of the Community Committee meeting held on 2<sup>nd</sup> June 2025**

**AGREED Proposed Cllr B Troop, Seconded Cllr L Bennet**

That the previously circulated minutes of the Community Committee of the Council held on 2<sup>nd</sup> June 2025 be received, approved and confirmed as a correct record by the Community Committee Members present and signed by the Chairman of the Community Committee.

**Unanimous of those Committee Members present at the meeting**

(c) **Minutes of the Planning Committee meeting held on 12<sup>th</sup> July 2025**

**AGREED Proposed Cllr N Jacques, Seconded Cllr L Bennet**

That the previously circulated minutes of the Planning Committee of the Council held on 12<sup>th</sup> July 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman of the Planning Committee.

**Unanimous of those Committee Members present at the meeting**

(b) **Minutes of the Planning Committee meeting held on 11<sup>th</sup> August 2025**

**AGREED Proposed Cllr N Jacques, Seconded Cllr L Bennet**

That the previously circulated minutes of the Planning Committee of the Council held on 11<sup>th</sup> August 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman of the Planning Committee.

**Unanimous of those Committee Members present at the meeting**

129. **To receive Correspondence, Progress Report and Notices for Information**

Members noted it was great to see so many thank you letters.

Members also noted replies from Anglian Water in relation to the request for Water Butts and Humber Bridge Board in relation to the traffic issues on the 7<sup>th</sup> July 2025.

130. **To note approved Accounts for payment and approve any other payments (Appendix II attached)**

The payment sheet was not available for the Full Council meeting. Town Clerk advised that all payments have been recorded under the relevant delegated authority and Town Clerk will distribute separately to members.

131. **Finance Items**

(a) **Grant Applications received** (Community Committee only)

Cllr C Patterson hoped the Council would agree to fund £1000.00 to the Cricket Club.

**AGREED Proposed Cllr N Jacques, Seconded Cllr B Troop**

To grant £500.00 with the offer for the club to re-apply for a further £500 which the Council can consider if there is enough remaining in the budget.

**Unanimous**

(b) **Q1-2 Budget Reports**

Noted

(c) **Q1-2 Income & Expenditure report**

Noted

(d) **Q1-2 Internal Control report**

Noted

(e) **Appointment of Internal Auditor**

**AGREED**

**Proposed Cllr B Troop, Seconded Cllr C Patterson**

To appoint Clarks Clerical Services Victoria Clark as Internal Auditor 2025-2026

**Unanimous**

132. **Action Planner 2025-2026 – Review of actions**

It was agreed that Town Clerk send instructions and demonstration on how Councillors can access Planner through their councillor accounts.

133. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies.**

**Cllr P Vickers**

Baysgarth Park toilets have been offered and accepted by The Ropewalk to be run from Baysgarth House Museum.

North Lincolnshire Council are in discussion with Viking Way Café for the Humber Bridge Viewing Area toilets and the Town Council for the Market Place toilets. Cllr P Vickers now has a key for the Market Place toilets.

A reminder that the 350 bus service has changed its route and new timetables and routes area available online and local shops and the Town Council offices.

New play equipment is being installed in Baysgarth Park.

It was noted how great and well visited the park has been since the museum has opened which in itself has had a huge number of visitors over the Summer period.

**Cllr C Patterson**

Cllr C Patterson encouraged members to attend the Parish Town Council Liaison meeting on 11<sup>th</sup> September and to email the Town Clerk to confirm attendance.

Air Fryer, One Cup Pots and Slow Cookers will be given away again to eligible recipients.

**Cllr K Vickers**

There has been a great job of the re-surfacing of Bowmandale. A letter of thanks to the NLC Highways Staff and contractors to be sent.

134. **Update on Youth Club**

It was agreed to check the new PCC Funding as it is believed that the extension to the Youth Club project would be eligible to apply.

135. **Election of Humber Bridge Board Representative**

**AGREED**

**Proposed Cllr B Troop, Seconded N Jacques**

To elect Cllr P Vickers as the Humber Bridge Board representative.

**Unanimous**

136. **To Consider repair and replace bench at Tofts Road and the location**

Members discussed following the police advice to relocate the bench to a new location across the road but this would require a new consultation.

**AGREED**

**Proposed Cllr P Vickers, Seconded C Patterson**

To re-install the repaired bench back to its original location on Tofts Road/Ferriby Road.

**Unanimous**

137. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

**AGREED**

**Proposed Cllr B Troop, Seconded Cllr N Jacques**

To enter closed session.

**Unanimous**

138. **Assembly Rooms Updates**

Town Clerk updated members on the proposed re-start dates for the installation of the new Georgian windows.

**AGREED**

**Proposed Cllr L Bennet, Seconded Cllr N Jacques**

Town Clerk to ensure that Security is obtained to monitor the scaffolding when it is up.

**Unanimous**

139. **Personnel Recommendations**

**AGREED**

**Proposed Cllr N Jacques, Seconded Cllr B Troop**

To appoint as Personnel recommendation Events/Marketing Officer commencing on 29<sup>th</sup> September 2025.

**Unanimous**

**AGREED      Proposed Cllr N Jacques, Seconded Cllr C Patterson**  
To agree with Personnel Committee recommendations with regards  
Youth Club.  
**Unanimous**

Work has commenced on options for a Committee Structure as this incorporated in with work on new proposals for a new staffing structure 2026 onwards. Personnel Committee will continue to update Full Council.

Meeting closed at 19:45

..... Chairman Councillor B Troop  
1<sup>st</sup> September 2025