

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING of the TOWN COUNCIL HELD
On Monday 3rd November 2025 at 19.00

Councillor B Troop (Chairman)

Councillors L Bennet, N Jacques, C Patterson, N Pinchbeck, C Thornton, K Vickers, P Vickers and A Watson.

Also in attendance T Davis (Town Clerk)

Public Participation

None.

203. **Mayors Notices**

The Mayor passed on the sad news that ex Town Councillor and Deputy Mayor 2007-2008 had sadly passed away. The Chair led a minutes silence in Michael Osgerby's honour.
 Mayor has attended the North Lincolnshire Council Mayor charity evening which was a great success.
 Deputy Mayor has attended the Civic Service for Kirton In Lindsey, Winterton and North Lincolnshire Council. All were really well attended with really nice services.

Remembrance Day Parade is on Sunday 9th November. Volunteers are required to help marshal the parade and staff the road closure points.

Cllrs C Patterson, A Chapman, P Vickers and N Pinchbeck are available to volunteer

Cllrs C Patterson, N Jacques and B Troop are happy to read the names of the fallen.

Cllr C Thornton volunteered to help with the Christmas Tree delivery and installation on 17th November.

204. **Apologies for Absence**

Cllr A Chapman (Personal)

Cllr N Turner (Personal)

Cllr J Evison (Personal)

205. **Declarations of Interest**

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Cllr L Bennett declared a pecuniary interest in agenda item 8 a

Cllrs P Vickers, K Vickers and C Patterson declared a personal interest in agenda item 11

Cllr N Jacques declared an interest in Planning Committee minutes (item 5D)

No dispensations were required.

206. **Minutes to receive, approve and confirm as a correct record the Minutes of the Town Council meeting held on 6th October 2025**

AGREED Proposed Cllr B Troop, Seconded Cllr N Jacques.

That the previously circulated minutes of the Town Council Meeting held on 6th October 2025 be received, approved and confirmed as a correct record.

Unanimous

207. **To approve as a correct record minutes of the following meetings of the Council:**

(a) **Minutes of the Assembly Rooms Working Group held on 16th September 2025**

AGREED Proposed Cllr B Troop, Seconded Cllr P Vickers

That the previous circulated notes of the Assembly Rooms Working Group dated 16th September 2025 be approved with the amendments 'up to £3000 and to note due diligence of value on the individual items.

Unanimous

(b) **Minutes of the Finance & General Purposes Committee held on 22nd September 2025**

AGREED Proposed Cllr N Jacques, Seconded Cllr B Troop

That the previously circulated minutes of the Finance & General Purposes Committee of the Council be received, approved and confirmed as a correct record by the Finance & General Purposes Committee Members present and signed by the Chairman

Unanimous

(c) **Environment Committee meeting with NLC Officers 9th October 2025**

AGREED Proposed Cllr N Jacques, Seconded Cllr N Pinchbeck

That the previously circulated notes of the Environment Committee meeting with NLC Officers dated 9th October 2025 be received, approved and confirmed as a correct record by the Environment Committee Members present and signed by the Chairman

Unanimous

(d) **Planning Committee 13th October 2025**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques

That the previously circulated notes of the Planning Committee meeting 13th October 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman

Unanimous

(e) **Community Committee 13th October 2025**

AGREED Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

That the previously circulated notes of the Community Committee meeting 13th October 2025 be received, approved and confirmed as a correct record by the Community Committee Members present and signed by the Chairman

Unanimous

(f) **Environment WG Meeting 17th October 2025**

AGREED Proposed Cllr N Jacques, Seconded Cllr N Pinchbeck

That the previously circulated notes of the Environment Working Group

meeting 17th October 2025 be received, approved and confirmed as a correct record by the Environment Committee Members present and signed by the Chairman
Unanimous

208. **To receive Correspondence, Progress Report and Notices for Information**

Noted as received

209. **To note approved Accounts for payment and approve any other payments (Appendix II attached)**

The payment sheet was not available for the Full Council meeting. Town Clerk advised that all payments have been recorded under the relevant delegated authority and Town Clerk will distribute separately to members.

Noted as received

210. **Finance Items**

(a) **Grant Applications received** (Community Committee only)

Baysgarth House Museum £10K requested.

Cllr L Bennet declared a pecuniary interest and left the room.

Cllrs P Vickers, K Vickers and C Patterson declared a personal interest as Ward Councillors. They shared with members the importance of supporting the historical building that has huge significance in the town.

Cllr K Vickers also mentioned the precept could be increased by a special rate for one year to support a capital project. The Town Clerk advised the Council that the precept can be increased by an amount that the Council agree on and the Council does not have to justify a specific project with a special rate increase.

AGREED Proposed Cllr P Vicker, Seconded Cllr K Vickers

To grant £10,000 from the Ear Marked Special Projects to fund the grant application for Baysgarth House.

Unanimous

(b) **Q3 Budget Reports**

Noted as received

(c) **Q3 Income & Expenditure report**

Noted as received

(d) **External Audit Report 2024-2025**

Town Clerk explained to members that ongoing work with the Asset Register, Risk Register and the Publication Scheme and Transparency Code are ongoing for 2025-2026.

211. **Action Planner 2025-2026 – Review of actions**

Members requested the Planner be reviewed – they would like to see improvements to the layout and tracking with colour coding to be relevant to Committee order.

It was suggested that the Emergency Plan Committee should be included in the Annual Meeting Calendar.

212. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies.**

Cllr P Vickers

Article on the new Relief Road has been published in the Bartonian. The recycling boxes system will be closed. There will be recycling food waste next year. The collection dates

Cllr C Patterson

Attended the last Parish/Town Council Liaison Meeting. There were updates on the new bins for residents and the winter maintenance and road repair plans. New vehicles have been ordered for the new waste collections. There will be 3000 tons of salt and this will facilitate 60 treatments for the winter season. The yellow bins have been filled. There will be new collection dates next year.

Cllr A Watson left the meeting at 19:40.

Cllr L Bennet asked about the size of the new bins and the date for changes to commercial waste. Updates will be given in relation to this question.

Cllr N Jacques enquired about the weedkiller and what is being sprayed and the timings of the spraying which lately was over the half term week. Updates will be given in relation to this question.

Cllr K Vickers

All covered above.

213. **To consider supporting the proposal for Local Government Re-organisation proposed by North Lincolnshire Council, North East Lincolnshire Council, and Lincolnshire County Council, that NLC and NELC remain unchanged, and the LCC area becomes the third Unitary Authority in Greater Lincolnshire, and to advise NLC accordingly**

AGREED

Proposed Cllr N Jacques, Seconded P Vickers

To support the proposal for Local Government Re-organisation proposed by North Lincolnshire Council, North East Lincolnshire Council, and Lincolnshire County Council, that NLC and NELC remain unchanged, and the LCC area becomes the third Unitary Authority in Greater Lincolnshire, and to advise NLC accordingly

7 In Favour, 1 abstention

214. **To consider developing a Flag Flying policy based on Government recommendations as to when flags should be flown, to cover all council owned and maintained property**

Cllr Jacques suggested that the Flag Flying policy should follow Government Guidelines for Flag Flying.

AGREED Proposed Cllr N Jacques Seconded P Vickers

To change the wording in the current policy to read “could be” and to cover flag poles on buildings that the Council maintains as well as to reflect on the Council owned flag pole and maintained flagpoles – refer to Community Committee for further work.

Unanimous

215. **Following the announcement that Yorkshire Building Society are withdrawing their agency from Barton, that the council contact YBS to express concern on how Barton and area customers will access services as the nearest branches are Hull and Beverley. Could YBS reconsider the decision or look at alternatives such as using the Banking Hub? As a mutual organisation, What assurances can YBS give us that local members will still easily be able to access YBS services?**

AGREED Proposed Cllr N Pinchbeck, Seconded P Vickers

The council contact YBS to express concern on how Barton and area customers will access services as the nearest branches are Hull and Beverley. Could YBS reconsider the decision or look at alternatives such as using the Banking Hub? As a mutual organisation, What assurances can YBS give us that local members will still easily be able to access YBS services?

Unanimous

216. **Devolution of the Market Place Public Facilities**

AGREED Proposed Cllr B Troop, Seconded P Vickers

To agree to the updated devolution offer and to maintain opening Monday to Saturday each week.

Unanimous

217. **Remembrance Day Parade Update**

Band will commencing from the Market Place.

There will be a formal notice next year that the Parade will commence from the Market Place.

QR codes to be created next year for the programme to be downloaded.

218. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

AGREED Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

To move into closed session

Unanimous

219. **Assembly Rooms Updates**

Cllr P Vickers left at 20.11

Town Clerk updates.

Fire Risk Assessment has been completed.

Inspection of all doors is complete.

Emergency lighting repairs have been done and annual testing will take place on the 13th November.

Emergency alarms are being tested within the correct time frames.

Minor Electrical work has taken place. Cllr L Bennet suggested to check with the Conservation Officer to see if Listed Building Consent is required for any new electrical work.

A Short/Medium/Long Term plan for the Assembly Rooms should be prepared by the Assembly Room Working Group. Town Clerk will put together some plans for the group to review.

220. **Personnel Recommendations**

Chair of Personnel advised members that there were no firm recommendations at this stage. The Council discussed the need for additional administrative hours subject to a budget review. There is ongoing work being carried out within the administration of the council to try and streamline as many tasks as possible to free up work time.

Meeting closed at 20:16

..... Chairman Councillor B Troop
3rd November 2025