

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE on WEDNESDAY 20 MAY 2015 COMMENCING at 7.00 p.m.**

**Present** Councillor Mr J Oxley (Chairman)

Councillors T Chant, Mrs A Clark, F Coulsey, J Evison, Mrs S Evison, N Jacques, A Lamyman, Mrs J Oxley, J Sanderson, P Shearer, Mrs C Thornton, C Ulliott, J P Vickers, K Vickers, Ms J Warton and Mrs W Witter.

**Also Present** Captain N Cotterill (Salvation Army), 3 members of the public, Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk)

Councillor J Evison welcomed everyone to the meeting.

1. **Appointment of the Town Mayor for 2015/2016**

**Resolved** that Councillor Mr J Oxley be elected Town Mayor for the year 2015/2016. Proposed by Councillor J P Vickers, seconded by Councillor P Shearer and agreed by members present.

The retiring Mayor, Councillor J Evison, then presented Councillor Mr J Oxley with his mayoral chain of office.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor Mr J Oxley read and signed a Declaration of Acceptance of Office as Town Mayor. He then nominated his Mayoress for the forthcoming year, Councillor Mrs J Oxley, and presented her with her chain of office, stating that they were very much looking forward to representing the town during the next 12 months. He stated this is the third time he had held this position of office, which he was proud of to be able to represent the town council and the town.

3. **Adjourned Meeting**

The Chairman, Councillor Mr J Oxley, welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. It was agreed and

**Resolved** that Captain N Cotterill read out the town prayer.

Prior to the meeting being re-opened, the members and staff of the town council introduced themselves for the benefit of newly elected councillors onto the town council. Captain Cotterill also introduced himself, explaining that he was shortly to take up a new position in Mansfield, and would therefore be sadly leaving the town.

The Chairman, Councillor Mr J Oxley, re-opened the meeting.

4. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

5. **Apologies for Absence**

Councillors Mrs D Pearson (unwell), N Pinchbeck (work commitments), A Todd (work commitments) and I Welch (family commitments).

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6. **Appointment of the Deputy Town Mayor for 2015/2016**

**Resolved** that Councillor A Todd be appointed as Deputy Town Mayor for the year 2015/2016. Proposed by Councillor J Evison and seconded by Councillor Mrs J Oxley.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

It was discussed, agreed and

**Resolved** that Councillor A Todd to read and sign a Declaration of Acceptance of Office as Deputy Town Mayor in front of the Town Clerk tomorrow in the town council office. Also, the Town Clerk to present the chain of office to him at the same time. Unfortunately, Councillor Todd is unable to attend the meeting tonight due to work commitments.

8. **Financial Matters**

(a) **Mayoral Allowance**

It was discussed, agreed and

**Resolved**

(i) that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office monthly, in his role as representative of the town council to civic functions and associated events (*Min Ref: 103(d)(iv)(v)/36 – F&GP 09/07/12 refers*);

(ii) the bank account formerly used as the mayoral account to be closed at the town council's bank as the account has been dormant for over two years. The balance of funds left in the account to be paid into general reserves of the town council (*Min Ref: 103(d)(i)/36 – F&GP 09/07/12 refers*).

(b) **Authorised Signatures on Cheques**

Councillor Mr J Oxley proposed that the current authorised cheque signatories remain for the forthcoming year, as changes to the bank mandate at the town council's bank is a lengthy process that appears to take several months. It was agreed and

**Resolved** that the Mayor Councillor Mr J Oxley together with Councillors Mrs A Clark, J Evison and Mrs J Oxley, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officers' of the town council. Each cheque drawn must bear the signature of two named councillors together with that of the Town Clerk or Deputy Town Clerk in compliance with the Local Government Act 1972.

9. **The Town Mayor's Chosen Charities for the 2015/2016 Mayoral Year**

The Mayor chose to support children for his charities this year. The first is the 'Candlelighters', a charity for children suffering sickness and life threatening illness and the Barton Junior Football Club. He stated that he had supported both charities for 30 years and his aim was to raise £1,000 and £500 respectively for each of the named charities.

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Thanks were then given to the retiring Mayor, Councillor J Evison, for the money he had raised for his chosen charities last year and also for the work he had undertaken in the town during his year of office.

10. **Meetings of the Council**

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees.

**BARTON-UPON-HUMBER TOWN COUNCIL**  
**SCHEDULE OF COUNCIL MEETINGS 2015/2016**

**May 2015**

Planning	Tuesday 5 <sup>th</sup>	Assembly	2.00pm
Full Council	Wednesday 6 <sup>th</sup>	Baysgarth	7.00pm
Annual Meeting (Mayor)	Wednesday 20 <sup>th</sup>	Baysgarth	7.00pm

**June 2015**

Planning	Monday 1 <sup>st</sup>	Assembly	7.00pm
Full Council	Wednesday 3 <sup>rd</sup>	Baysgarth	7.00pm
Planning	Monday 22 <sup>nd</sup>	Assembly	7.00pm

**July 2015**

Full Council	Thursday 2 <sup>nd</sup>	Baysgarth	7.00pm
Planning	Monday 13 <sup>th</sup>	Assembly	7.00pm
F & GP	Monday 20 <sup>th</sup>	Assembly	7.00pm

**August 2015**

Picnic In the Park	Sunday 2 <sup>nd</sup>		
Planning	Monday 3 <sup>rd</sup>	Assembly	7.00pm
Full Council	Wednesday 5 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 24 <sup>th</sup>	Assembly	7.00pm

**September 2015**

Full Council	Wednesday 2 <sup>nd</sup>	Baysgarth	7.00pm
Planning	Monday 14 <sup>th</sup>	Assembly	7.00pm
Environment Presentation	Thursday 17 <sup>th</sup>	Assembly	7.00pm

**October 2015**

Planning	Monday 5 <sup>th</sup>	Assembly	7.00pm
Full Council	Wednesday 7 <sup>th</sup>	Baysgarth	7.00pm
F & GP	Monday 19 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 26 <sup>th</sup>	Assembly	7.00pm

**November 2015**

Full Council	Wednesday 4 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 16 <sup>th</sup>	Assembly	7.00pm
Christmas Festival	Saturday 28 <sup>th</sup>		

**December 2015**

Full Council	Wednesday 2 <sup>nd</sup>	Baysgarth	7.00pm
Planning	Monday 7 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 21 <sup>st</sup>	Assembly	7.00pm

**January 2016**

Full Council	Wednesday 6 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 11 <sup>th</sup>	Assembly	7.00pm
F & GP (Budget)	Monday 18 <sup>th</sup>	Assembly	7.00pm
Extra-Ordinary (Budget)	Monday 25 <sup>th</sup>	Assembly	7.00pm

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### February 2016

Planning	Monday 1 <sup>st</sup>	Assembly	7.00pm
Full Council	Wednesday 3 <sup>rd</sup>	Baysgarth	7.00pm
Planning	Monday 22 <sup>nd</sup>	Assembly	7.00pm

### March 2016

Full Council	Wednesday 2 <sup>nd</sup>	Baysgarth	7.00pm
Planning	Monday 14 <sup>th</sup>	Assembly	7.00pm

### April 2016

Planning	Monday 4 <sup>th</sup>	Assembly	7.00pm
Full Council	Wednesday 6 <sup>th</sup>	Baysgarth	7.00pm
Annual Town Meeting	Thursday 14 <sup>th</sup>	Assembly	7.00pm
F & GP	Monday 18 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 25 <sup>th</sup>	Assembly	7.00pm

### May 2016

Full Council	Wednesday 4 <sup>th</sup>	Baysgarth	7.00pm
Annual Meeting (Mayor)	Wednesday 11 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 16 <sup>th</sup>	Assembly	7.00pm

### Resolved

- (i) the meeting dates for the town council and it's committees be as stated above;
- (ii) each meeting will commence at 7.00 pm where possible;
- (iii) Ordinary council meetings to be held in Baysgarth House Council Chamber, and committee meetings to be held at the Assembly Rooms where possible;

## 11. Representatives on Outside & Other Bodies 2015/2016

Resolved that the following representatives be appointed to serve on the stated Outside & Other Bodies (except where stated, all appointments are on an annual basis).

(1) CPRE (2 Members)

Councillors Mr J Oxley & Mrs C Thornton

(2) Claypits Advisory Committee (2 Members)

Councillor N Jacques and Mr E Longbottom

(3) Barton Civic Society Representative

Councillor Mr J Oxley

(4) Voluntary Action North Lincolnshire

Councillor A Todd

(5) East Riding and North Lincolnshire Local Councils Association

Councillors Mr J Oxley (Mayor) & A Todd (Deputy Mayor)

(6) Humber & Wolds Rural Community Council

Councillor Mrs J Oxley

(7) Humberside Playing Fields Association

*(deleted as no longer a member)*

(8) Neighbourhood Action Team

Councillors P Shearer, C Ulliott and J P Vickers *(NAT state no more than 3 members. 1 must be a ward member)*

(9) Barton-upon-Humber Senior Alliance

Councillors Mrs A Clark and J Sanderson *(maximum 2 representatives)*

(10) Blue Coat Charity

Councillors F Coulsey, Mr J Oxley and K Vickers

(11) Barton Relief in Sickness Fund (Ada Flower Trust)

Councillors Mr J Oxley and Mrs W Witter

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(12) **Barton Tourism Partnership**

Councillors N Jacques, J P Vickers and K Vickers (Cllr Ms J Warton also expressed interest - Cllr J P Vickers to check with the Partnership if an additional member can be added). (*maximum 3 representatives*).

(13) **Queen Street School (Wilderspin Partnership)**

Councillor F Coulsey and J Evison

(14) **Tenders Committee**

Councillors A Lamyman, Mrs D Pearson and J P Vickers

(15) **Disciplinary Committee**

Councillors J Evison, Mr J Oxley and A Todd

(16) **Grievance Committee**

Councillors J Sanderson and J P Vickers (*a third member to be appointed*).

(17) **Emergency Planning Working Party**

Councillors Mrs A Clark, J Evison, A Lamyman, Mrs S Evison, J Sanderson, Mrs C Thornton, A Todd, C Ulliott, Ms J Warton and the Environmental Regeneration Committee Chairman – All councillors to be invited to attend meetings of this Working Party.

(18) **Complaints Committee**

Councillors Mrs A Clark, F Coulsey, J Evison, A Lamyman, Ms J Warton and Mrs W Witter.

(19) **Barton Cleethorpes Community Rail Partnership**

Councillors N Jacques and A Todd

(20) **Barton Schools Forum**

Councillors F Coulsey, P Shearer, A Todd and J P Vickers.

Councillor Mrs W Witter left the meeting.

12. **Committees & Working Parties of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2015/2016. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

**Resolved**

- (i) the following Members be appointed to serve on the under-mentioned committees and working parties of the council for the ensuing year;
- (ii) the Chairman and Vice-Chairman of each continue in office until the first meeting of each committee/working party.

(a) **Community Working Party**

Councillors F Coulsey, N Jacques, Mr J Oxley, A Todd, C Ulliott, J P Vickers and I Welch.

(b) **Environment Working Party**

Councillors Mrs A Clark, F Coulsey, N Jacques, Mrs J Oxley, Mr J Oxley, P Shearer and Mrs C Thornton.

(c) **Finance & General Purposes Committee**

Councillors F Coulsey, J Evison, Mrs J Oxley, Mr J Oxley, J P Vickers, K Vickers and Mrs W Witter.

(d) **Personnel Committee**

Councillors N Jacques, Mrs J Oxley, K Vickers, I Welch and Mrs W Witter.

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(e) **Planning Committee**

Councillors Mrs A Clark, F Coulsey, N Jacques, Mr J Oxley and Mrs W Witter.

The Mayor, Councillor Mr J Oxley, invited everyone to join him, for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 8.05 p.m.

.....Chairman

3 June 2015