

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING of the TOWN COUNCIL HELD
on WEDNESDAY 7th May 2025 at 19.00

Councillor B Troop (Chairman)

Councillors L Bennet, N Jacques, C Patterson, P Vickers, A Watson, A Chapman, K Vickers

Also in attendance T Davis (Town Clerk)

Public Participation

None.

Cllr N Jacques gave thanks to the staff and fellow councillors for all the support over the past year in his position as Mayor of the Town Council. The Mayor and the Mayoress 2024-2025 attended over 50 civic and community events over the last year. Two highlights were welcoming the Three Dads Charity Walk at the start of the term and a ride in the Humber Rescue boat at the end of the term. The Charity Fund raised £7201.24 and this will be shared with Humber Rescue receiving £4000.00 and Barton Young Gardeners receiving the remaining balance going to smaller gardening projects across the community.

1. **Elect a Town Mayor – and Mayors Notices**

AGREED

Proposed Cllr N Jacques, Seconded Cllr K Vickers

To Elect Cllr Ben Troop as Mayor Barton Upon Humber Town Council 2025-2026.

Unanimous

The Mayor gave thanks to Cllr N Jacques and Mrs Monica Jacques who were very busy throughout the year and represented the town in a highly excellent manner.

Charities for 2025-2026 Mayor Charity Fund are Barton Volunteer Group and Goxhill and Barrow Scout Group.

Civic Dinner will take place on 20th September 2025 at The Old Tile Works.

2. **Declaration of Acceptance to be signed**

Declaration of Office was duly signed by the Mayor Cllr Ben Troop.

3. **Apologies for Absence**

Cllr N Pinchbeck (Personal)

Cllr C Thornton (Personal)

4. **Elect a Deputy Town Mayor**

AGREED

Proposed Cllr B Troop, Seconded Cllr N Jacques

To Elect Cllr Christine Patterson as Deputy Mayor Barton Upon Humber Town Council 2025-2026.

Unanimous

5. **Declaration of Acceptance to be signed**

Declaration of Office duly signed by Deputy Mayor Cllr Christine Patterson

6. **Declarations of Interest**

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below

Cllr B Troop declared a personal interest in Barton Carnival payment in Accounts.

Cllr N Jacques declared a personal interest in Mayoral Expenses in Accounts.

7. **Minutes to receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 2nd April 2025**

AGREED

Proposed Cllr N Jacques, Seconded Cllr C Patterson

That the previously circulated minutes of the Ordinary Meeting of the Council held on 2nd April 2025 be received, approved and confirmed as a correct record.

Unanimous

8. (a) **Minutes of the Planning Committee meeting held on 2nd April 2025**

AGREED

Proposed Cllr N Jacques, Seconded Cllr K Vickers

That the previously circulated minutes of the Planning Committee of the Council held on 2nd April 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman of the Planning Committee.

Unanimous of those Committee Members present at the meeting

9. **To receive Correspondence, Progress Report and Notices for Information**

Noted and members were pleased with the letter of thanks to the work that the Handyperson carries out within the town.

10. **To note approved Accounts for payment and approve any other payments (Appendix II attached)**

Noted

11. **Finance Items**

(a) Approval of 2024/25 Final Accounts and Internal Audit Report 2024/25

(b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2024/25

Noted for Approval June Full Council.

(c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2024/25

Noted for Approval June Full Council

(d) Notice of formal public inspection of End of Year Accounts 2024/25 Tuesday 3rd June to Monday 14th July 2024

Noted

(e) Insurance Renewal quote 2025/2026

AGREED **Proposed Cllr N Jacques, Seconded Cllr A Chapman**

To accept the quote of £3767.89 and to check the further Cyber Insurance documents and quote for Town Clerk to authorise if adequate cover has been arranged.

Unanimous

(f) Approval of Regular payments previously approved and agreed

AGREED **Proposed Cllr Troop, Seconded Cllr A Watson**

To approve the Regular payment list previously shared

Unanimous

12. **Approval to purchase Defibrillator for the Assembly Rooms and identification of budget.**

AGREED **Proposed Cllr L Bennet, Seconded Cllr N Jacques**

Town Clerk to obtain three quotes and purchase a portable defibrillator. To be taken from the Assembly Rooms/Events budget equally.

Unanimous

13. **That the Town Council approach NLC with a view to be able to employ the weekend staff to open the public toilets and that the role is included in the Job Description of the cleaner/caretaker required for the Assembly Rooms. Longer term the Town Council wishes to assume responsibility for the public toilets subject to successful negotiations with North Lincolnshire Council.**

AGREED **Proposed Cllr N Jacques, Seconded Cllr K Vickers**

Town Clerk to undertake the necessary preparatory work and add to the projects on the Action Planner with regular updates to Full Council..

Unanimous

14. To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2025/2026 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:

(a) Community Committee

(7 members required)

L Bennet
A Chapman
N Jacques
C Patterson
N Pinchbeck
B Troop
A Watson

AGREED Proposed Cllr B Troop Seconded Cllr N Jacques
To elect the members above
Unanimous

(b) Environment Committee

(7 members required)

L Bennet
A Chapman
N Jacques
N Pinchbeck
C Thornton
A Watson

AGREED Proposed Cllr P Vickers Seconded Cllr N Jacques
To elect the members above
Unanimous

(c) Finance & General Purposes Committee

(7 members required)

L Bennet
N Jacques
C Patterson
N Pinchbeck
B Troop
P Vickers

AGREED Proposed Cllr C Patterson Seconded Cllr P Vickers
To elect the members above
Unanimous

(d) Planning Committee

(7 members required)

L Bennet
N Jacques
N Pinchbeck
C Thornton
K Vickers

AGREED **Proposed Cllr L Bennet Seconded Cllr N Jacques**
To elect the members above
Unanimous

(e) Personnel Committee
(3 members required)

N Jacques
C Patterson
B Troop

AGREED **Proposed Cllr P Vickers Seconded Cllr B Troop**
To elect the members above
Unanimous

(f) Emergency Planning Sub-Committee

N Jacques
N Pinchbeck
C Thornton

AGREED **Proposed Cllr N Jacques Seconded Cllr B Troop**
To elect all members to the Emergency Planning Committee
Unanimous

(g) Tender Committee

L Bennet
N Jacques
P Vickers

AGREED **Proposed Cllr P Vickers, Seconded Cllr B Troop**
To elect Cllrs L Bennet, B Troop and P Vickers to the Tender Committee
Unanimous

(h) Disciplinary Committee

N Jacques
2 Vacancies

AGREED **Proposed Cllr P Vickers Seconded Cllr B Troop**
Unanimous

(i) Grievance Committee

C Thornton
B Troop
Vacancy

AGREED **Proposed Cllr N Jacques Seconded Cllr K Vickers**
Unanimous

(j) Complaints Committee

C Thornton
2 Vacancies

AGREED **Proposed Cllr A Watson Seconded Cllr N Jacques**
Unanimous

(k) Assembly Room Working Group*(5 Members required)*

N Jacques
 C Patterson
 B Troop
 K Vickers
 P Vickers

AGREED Proposed Cllr P Vickers Seconded Cllr N Jacques
Unanimous

15. To appoint representatives to serve on the following outside and other bodies:**(Except where stated, all appointments are on an annual basis)**

- (a) Barton Civic Society Representative – **L Bennet**
- (b) East Riding and North Lincolnshire Local Councils Association – **B Troop**
- (c) Humber & Wolds Rural Community Council – **A Watson**
- (d) Neighbourhood Action Team (Maximum 2 Members) – **L Bennet & N Pinchbeck**
- (e) Blue Coat Charity (Maximum 3 Members) – **L Bennet & N Jacques**
- (f) Barton Relief in Sickness Fund (Ada Flower Trust) – **L Bennet**
- (g) Barton Tourism Partnership (Maximum 3 Members) – **A Watson**
- (h) Friends of Barton Park Group – **L Bennet, B Troop & A Watson**
- (i) Barton Cleethorpes Community Rail Partnership – **C Thornton**
- (j) Barton Regeneration 2018 (2 Members) – **N Jacques & B Troop**
- (k) Barton Upon Humber Neighbourhood Plan – **N Jacques**
- (l) WREN Forum – delete
- (m) School Council – **B Troop**
- (n) Barton Business Forum – **N Pinchbeck**

16. To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**Cllr P Vickers**

Humber Bridge Viewing Area has seen visiting travellers. They have been served with a Section 77 notice and the legal process is in place to move them on. There has been damage to the toilets and this has been reported. There will be portaloos in place for the Beacon Lighting event for VE Day.

Cllr C Patterson

Ferriby Road Roundabout has been re-surfaced.

Cllr N Jacques noted the large amounts of litter that has been revealed following the strimming on the slip roads.

Cllr B Troop thanked NLC for clearing the den area in the Millenium Wood.

Cllr K Vickers

No report.

Meeting closed at 19:30

..... Chairman Councillor
 7th May 2025