

BARTON UPON HUMBER TOWN COUNCIL

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4th June 2025

Dear Councillor

You are summonsed to attend a **FINANCE & GENERAL PURPOSES COMMITTEE MEETING of BARTON-UPON-HUMBER TOWN COUNCIL**. This will be held on **MONDAY 9th June 2025, COMMENCING at 18:30 in the Assembly Rooms, Queen Street, Barton Upon Humber, DN18 5QP.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully



Tracey Davis PSLCC
Town Clerk/RFO

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To note the **minutes of the F&GP meeting held on 25th November 2024 Approved at the Town Council meeting of 4th December 2024.**
4. **To consider Financial Items:**
 - a) Delegation of authority for Committee to approve monthly payments and the process
 - b) Income & Expenditure April/May 2025
 - c) Bank reconciliation April/May 2025 – Mayor or F&GP Committee Chairman to sign monthly bank reconciliation
 - d) Updates to Financial Questions raised at Full Council 2nd June 2025
5. Internal Audit Recommendations
 - a) Recommendation 2 – That the value for contracts exceeding £30,000 (inclusive of VAT) be updated in the Standing Orders and Financial Regulations.
 - b) Recommendation 2 (2024) That the Council carries out a review of the effectiveness of

Cllr N Pinchbeck, (Chair), Cllr C Patterson (Vice-Chair), Cllr B Troop, Cllr L Bennet, Cllr P Vickers & Cllr N Jacques

internal controls to comply with Regulation 6 of the Accounts and Audit Regulations 2015

c) Recommendation 7 (2024) That a General Reserve Policy be adopted.

d) Recommendation 15 (2024) That the Council complies with the requirements of the Local Government Data Transparency code.

e) Recommendation 18 (2024) That the Council adopts a publication scheme in compliance with the Freedom of Information Act.

6. Fees and Charges

Finance & General Purposes Committee Members:

Councillors L Bennet, A Chapman, P Vickers, N Jacques, C Patterson, N Pinchbeck and B Troop