

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING of the TOWN COUNCIL HELD**  
**On Monday 2<sup>nd</sup> June 2025 at 19.00**

Councillor B Troop (Chairman)

Councillors L Bennet, N Jacques, C Patterson, P Vickers, A Watson, K Vickers, C Thornton and N Pinchbeck

Also in attendance T Davis (Town Clerk)

**Public Participation**

None.

**50. Mayors Notices**

The month has started very busy. Attended 3 VE Day events, Town Council, Men In Sheds and Beacon Lighting. Mayor has attended the Beer Festival this weekend.

Letter to be written to the Barton Lions to congratulate them on a really successful event.

**51. Apologies for Absence**

Cllr A Chapman (Work Commitments)

**52. Declarations of Interest**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

(b) To note dispensations given to any member of the council in respect of the agenda items listed below

Cllr L Bennet declared a pecuniary interest in the monthly accounts.

**53. Minutes to receive, approve and confirm as a correct record the Minutes of the Annual Town Council Meeting of the Council held on 7th May 2025**

**AGREED      Proposed Cllr N Jacques, Seconded Cllr L Bennet**

That the previously circulated minutes of the Annual Town Council Meeting of the Council held on 7th May 2025 be received, approved and confirmed as a correct record.

**Unanimous**

**54. (a) Minutes of the Planning Committee meeting held on 19<sup>th</sup> May 2025**

**AGREED      Proposed Cllr N Pinchbeck, Seconded Cllr C Thornton**

That the previously circulated minutes of the Planning Committee of the Council held

on 19<sup>th</sup> May 2025 be received, approved and confirmed as a correct record by the Planning Committee Members present and signed by the Chairman of the Planning Committee.

**Unanimous of those Committee Members present at the meeting**

(b) **Minutes of the Environment Committee meeting held on 19<sup>th</sup> May 2025**

**AGREED      Proposed Cllr N Jacques, Seconded Cllr N Pinchbeck**

That the previously circulated minutes of the Environment Committee of the Council held on 19<sup>th</sup> May 2025 be received, approved and confirmed as a correct record by the Environment Committee Members present and signed by the Chairman of the Environment Committee.

**Unanimous of those Committee Members present at the meeting**

55. **To receive Correspondence, Progress Report and Notices for Information**

Noted and members were pleased with the letter of thanks to the work that the Handyperson carries out within the town.

Correspondence received from the Homeless Project offering to pay back grant funding.

**AGREED      Proposed Cllr B Troop, Seconded Cllr L Bennet**

To accept the funds back into the Grant Budget and to further Grant the Foodbank £500 of the funds that are refunded back.

**Unanimous**

Market Consent for the Wilderspin event is for information.

56. **To note approved Accounts for payment and approve any other payments (Appendix II attached)**

Noted

57. **Finance Items**

(a) Approval of 2024/25 Final Accounts and Internal Audit Report 2024/25

It was noted that the Internal Audit did not cover the Risk Management and Internal Control, Petty Cash systems and the Staff Salaries.

Town Clerk explained that although all of the information was supplied to the Internal Auditor it was not possible for her to complete this part. Information was given of visits to monitor controls, no petty cash system is operated now and all contracts and evidence of staff salaries and pensions was provided.

Cllr N Jacques questioned why the new Ear Mark Reserve is not showing on the Balance Sheet for the Year End. Town Clerk will amend to show the new Ear Mark Reserve amount.

Cllr N Pinchbeck questioned what the Administration figure relates to of £34350. Town Clerk will follow up the meeting with an answer to this question.

Cllr N Pinchbeck suggested that the Youth Club Expenditure should be showing as a debtor as the PCC Grant funding has not been received yet. Town Clerk will follow this up.

**Add PCC Funding and Youth Club Finance to the Action Planner.**

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr N Jacques**  
To approve the 2024-2025 Final Accounts and Internal Audit Report.  
**Unanimous**

- (b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2024/25

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr N Jacques**  
To approve the Annual Governance Statement (Section 1 of the AGAR page 5) 2024-2025  
**Unanimous**

- (c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2024/25

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr N Jacques**  
To approve the Accounting Statements (Section 2 of the AGAR page 6) 2024-2025  
**Unanimous**

- (d) Notice of formal public inspection of End of Year Accounts 2024/25 Tuesday 3rd June to Monday 14th July 2024  
Noted

- (e) Grant Applications Community Committee  
Have been dealt with at Community Committee 2<sup>nd</sup> June 2025

**58. To elect Members to the following committees where vacancies occur**

- (a) **Environment Committee and to elect a Chairman and Vice Chairman**  
(1 member required)      No further members at this time.  
(b) **Finance & General Purposes Committee to elect a Chairman and Vice Chairman**  
(1 member required)      No further members at this time.

**AGREED**      **Proposed Cllr B Troop, Seconded Cllr N Jacques**  
Cllr N Pinchbeck be elected as Chair of Finance & General Purposes Committee  
**Unanimous**

**AGREED**      **Proposed Cllr L Bennet, Seconded Cllr N Pinchbeck**  
Cllr C Patterson be elected as Vice Chair of Finance & General Purposes Committee  
**Unanimous**

**(c) Planning Committee and to elect a Chairman and Vice-Chairman**

*(1 members required)* No further members at this time.

**(d) Disciplinary Committee** *(2 Members required)* Cllr C Patterson & Cllr P Vickers

**(e) Grievance Committee** *(1 Member required)* Cllr N Pinchbeck

**(f) Complaints Committee** *(2 Members required)* Cllr N Pinchbeck & Cllr B Troop

**AGREED Proposed Cllr L Bennet, Seconded Cllr N Jacques**

Cllr C Patterson & P Vickers be elected to Disciplinary and Cllr N Pinchbeck to Grievance and Cllrs N Pinchbeck and B Troop to Complaints Committee

**Unanimous**

**59. That the council write to the owners of The Wheatsheaf Public House (Stonegate Group Pub Partners) to request they improve the external appearance of the building, which is awaiting a new tenant - particularly the signage (which now has letters missing)**

**AGREED Proposed Cllr N Pinchbeck , Seconded Cllr B Troop**

Town Clerk to write to The Wheatsheaf owners to request that they improve the appearance of the building.

**Unanimous**

**60. To consider inviting the recently elected Mayor for Greater Lincolnshire to attend the September meeting of Barton Upon Humber Town Council to explain what they intend to do for Barton – Cllr N Jacques**

**AGREED Proposed Cllr N Jacques s, Seconded Cllr B Troop**

To invite the new Elected Mayor of Greater Lincolnshire to attend a Full Council meeting during the Autumn period in person and discuss concerns about the transport infrastructure, surface water flooding and tidal flooding.

**Unanimous**

**61. Assembly Rooms – Commercial Waste Collection at the Assembly Rooms to consider the current arrangements for commercial waste collection which falls short of waste management good practice – Cllr L Bennet**

Cllr L Bennet expressed concern that the Assembly Rooms dispose of all waste in the General Waste. Town Council has all of the mixed recycling bins except for glass.

Managers of the Assembly Rooms currently have one general waste container.

Cllr P Vickers will chase waste recycling for assistance with footpath weed debris collection.

**62. Action Planner 2025-2026 – Review and update**

This requires an overhaul. Town Clerk to review the last years minutes of all committees and amend the action Planner and upload into its own folder on the One Drive to share with all members as the document is a working live document.

**63. To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**

**Cllr P Vickers**

Thanks to the Tourism Partnership for help with the Toilets in the Humber Bridge View Park.

Recruitment is ongoing for the staffing the public toilets.

Keys will be made available to the Town Council for the public toilets for Market Days.

Humming noise coming from the WREN suite was due to Air Conditioning being faulty and this has now been repaired.

Fleetgate reinstatement work is ongoing.

Police are doing great work with Community Orders

Cllr B Troop HGV's are using Queen street and the signs are getting checked that they are in the correct position.

Cllr Troop requested a check be made to see if Barton will be losing its Fast Response Police Service.

**Cllr C Patterson**

The date for the work on the relief road is still not known and has slipped back to the Autumn. Will keep Members updated when a date is known.

Complaints received about cars in Lidl Car Park after hours driving about. An article will be submitted to the Bartonian with more information in how this is being addressed.

**Cllr K Vickers**

No Report

**Cllr C Thornton**

Artwork that has been commissioned on the station platforms on the Barton to Cleethorpes line has greatly improved the look of the stations.

**64. To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

**65. Assembly Rooms**

**AGREED      Proposed Cllr L Bennet, Seconded Cllr P Vickers**

Town Clerk to write to Champ outlining the Council request to receive confirmation in writing by the 30<sup>th</sup> June of their date to vacate the building on the 30<sup>th</sup> September 2025.

**Unanimous**

Meeting closed at 20:10

..... Chairman Councillor B Troop  
2<sup>nd</sup> June 2025