

BARTON UPON HUMBER TOWN COUNCIL

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Our Ref: TB/CB

13 April 2021

Dear Councillor

You are summonsed to attend an on-line Teams **FINANCE & GENERAL PURPOSES COMMITTEE MEETING of BARTON-UPON-HUMBER TOWN COUNCIL** to be held on **MONDAY 19 April 2021, COMMENCING at 6.00 p.m.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting via Teams, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully



Tracey Broughton
Town Clerk/RFO

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meeting held on 18 January 2021, approved and confirmed as a correct record at a meeting of the town council held on 3 February 2021**
4. **Matters arising**
5. **To consider the following matters:**
 - (a) Audit provision of the Town Council – internal audit update
 - (b) Review of risk assessments

*Finance & General Purposes Committee Members:
Councillors J Evison, N Jacques, B Troop, Mr A Todd and J P Vickers*

- (c) 2020/2021 final quarter budget
 - (d) Review of accounting software and costs to increase to multi-user licence
 - (e) Review of the BTC Financial Regulations and recommendation to Full Council for amendments relating to internet banking
 - (f) Review of Asset Register
 - (g) Draft End of Year Accounts 2020/21
 - (h) Insurance Review and renewal of agreement
- 6. To consider the grant application from Friends of Baysgarth Park and for the Lantern Parade.** *(Application and supporting documents attached)*
- 7. Buy Local Policy – consideration to amend and update.**

*Finance & General Purposes Committee Members:
Councillors J Evison, N Jacques, Mrs J Oxley, Mr A Todd and J P Vickers*