

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD via a ZOOM VIRTUAL MEETING on
WEDNESDAY 2 SEPTEMBER 2020 at 7pm

Councillor B Troop (Chairman)

Councillors A Chapman, Mrs A Clark, N Jacques, Mrs J Oxley, N Pinchbeck, J Sanderson, Mrs C Thornton, A Todd, J P Vickers and K Vickers, 2 members of the public and Ms S Richards (Town Clerk)

Prior to the meeting commencing, Councillor J Sanderson expressed he and his wife Peggy (Mayoress), had thoroughly enjoyed their term of office, undertaking mayoral civic duties. He wished to thank Councillor B Troop, the Deputy Town Mayor, and his wife Carly, for the support they had given to them during this time. He also gave thanks to the Town Clerk and Deputy Town Clerk for their support.

60. **Appointment of the Town Mayor for the remainder of Mayoral Year 2020/2021**

Resolved that Councillor B Troop be elected Town Mayor for the remainder of the mayoral year 2020/2021. Proposed by Councillor N Jacques, seconded by Councillor K Vickers, then agreed by members present. He named his wife Carly to be his Mayoress for this term of office.

The Mayor, Councillor B Troop, then put on his mayoral chain. He gave thanks to fellow members of the town council for electing him for the role. He stated he loved living in the town and that he would do his best to represent the town and the town council to his best ability. He gave thanks to the outgoing Mayor/Mayoress, Councillor J Sanderson and his wife Peggy, having given nearly three years' service, in undertaking the role of Deputy Town Mayor and Town Mayor which is to be applauded.

61. **Declaration of Acceptance of Office – Town Mayor 2020/2021**

Resolved Councillor B Troop to read and sign a Declaration of Acceptance of Office as Town Mayor 2020/2021 in the town council office.

62. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

63. **Apologies for Absence**

Councillor J Evison (personal commitment)

64. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (personal interest)

Barton Civic Society – Councillor N Jacques (personal interest)

Planning Application PA/2020/810 – Councillor N Pinchbeck (personal interest)

Barton Senior Alliance and the Ted Lewis Group – Councillor J Sanderson (personal interest)

The Ted Lewis Centre and Ted Lewis Group – Councillor Mrs C Thornton (personal interest)

CHAMP/Baysgarth House (personal and prejudicial interest) and the Ted Lewis Group (personal interest) – Councillor J P Vickers

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65. **The Town Mayor's Chosen Charity for the remainder of Mayoral Year 2020/2021**

The Mayor chose to support Humber Rescue. He explained they are having a busy year, with 101 call-outs so far. They cover 540 square miles of unpredictable water and do not receive any Government funding, relying solely on donations. He felt it was an important service and wanted to support the work they undertake.

66. **Appointment of Deputy Town Mayor for the remainder of Mayoral Year 2020/2021**

Resolved that Councillor J P Vickers be appointed as Deputy Town Mayor for the remainder of the mayoral year 2020/2021. Proposed by Councillor Mrs A Clark and seconded by Councillor B Troop, then agreed by all members present.

The Deputy Mayor, Councillor J P Vickers, then put on his mayoral chain. He wished to thank everyone for supporting him and was looking forward to working with, and supporting the Mayor, Councillor B Troop.

67. **Declaration of Acceptance of Office – Deputy Town Mayor 2020/2021**

Resolved Councillor J P Vickers to read and sign a Declaration of Acceptance of Office as Deputy Town Mayor 2020/2021 in the town council office.

68. **Minutes**

(a) **Ordinary Meeting of the Council – 1 July 2020**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 1 July 2020 be received, approved and confirmed as a correct record and signed by the Chairman.

69. **Matters of Report Arising**

(a) **Barton Churches Together** (Min Ref: 42(1)/16 – BTC 01/07/20)

Councillor Mrs C Thornton gave an up-date, that St. Mary's Church are resuming their Sunday services.

70. **Other Meeting Minutes**

(a) **Minutes of a Personnel Committee Meeting**

1) **Correct Record**

Resolved that the circulated minutes of a Personnel Committee Meeting held on 13 July 2020 be approved as a correct record

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated minutes of a Finance & General Purposes Committee Meeting held on 20 July 2020 be approved as a correct record

Minutes of an Ordinary Meeting of the Council held on 2 September 2020, cont'd

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated minutes of a Planning Committee Meeting held on 20 July 2020 be approved as a correct record

71. **Matters of Report Arising**

None

72. **Correspondence**

1. Notification 'The Great British September Clean' will take place 11-27 September 2020. Everyone is encouraged to organise a private group clean-up with up to 5 family and friends or do your own individual clean-up.
2. Receipt of CPRE August Campaigns Update; July Northern Lincolnshire Newsletter & notification of being 'Highly Commended' in the Small Town group of this year's Best Kept Village competition.
3. Receipt of latest Highway Programme of Works for the area from North Lincolnshire Council.
4. Guidance from NALC & SLCC for holding Council Meetings. They currently strongly advise to continue to meet remotely. A checklist for holding an in-person council meeting has been published to ensure this decision is made in accordance with relevant regulations and requirements (*copy enclosed*).
5. Receipt of August newsletter from ERNLLCA which confirms guidance mentioned in item 4 above.
6. Notification Lincolnshire Heritage Open Days will be going ahead in September 2020. Brochure can be purchased via <https://www.heritagelincs.org/lincolnshire-heritage-open-days-brochure>
7. Receipt of Local Council Update newsletter for August which includes the Town and Country Planning (Local Planning) (England) (Coronavirus) (Amendment) Regulations 2020 (SI2020/731) – this change removes the requirement to provide hard copies of documents.
8. Receipt of Humberside Police & Crime Commissioner Help Project information and July newsletter update (*copy available from the council office*).
9. Request from Hammond Homes the property developer on East Acridge to name the development of 6 dwellings off East Acridge as St Peter's Walk.
10. Information from North Lincolnshire Council for their emergency financial help via <http://www.northlincs.gov.uk/news/emergency-financial-help-available-for-people-struggling-due-to-covid/> and cultural recovery fund via <https://www.artscouncil.org.uk/funding/CRFgrants#section-1> (*both have been displayed in the town council notice board and on the town council website*).
11. Notification Barton Senior Alliance Service & Tea in September has been cancelled. They ask if the town council budget for this could be considered for Senior Alliance Christmas lunch 2020 instead.
12. Request from a local resident for a dog waste bin at the wood area on housing estate at top of Ferriby Road, near Mallard Way.
13. Emails from 3 different residents relating to the Humber Bridge Viewing Area – overgrowth and rubbish in the pond; Opening times for the toilet block; opening/closing of the gate/barrier (*North Lincolnshire Council have been notified of these matters*).
14. Received notification for completion of town council accounts 2019/2020 AGAR External Auditor Report. The Notice of Conclusion of Audit has been displayed in the town council notice board and on the town council website.
15. Receipt of Environment Agency August 2020 update for the River Humber area (*copy available*).
16. Receipt of NALC chief executive's bulletin for July and August (*available from the council office*).
17. Information from an Independent Historical Researcher regarding a recently published paper documenting the site of the Battle of Brunnanburh in Barton upon Humber and not as previously documented in Bromborough in the Wirral.

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18. Update from organiser of Baysgarth Park parkrun. They are still planning to start this event but currently don't know when this will be (*Min Ref: 225(5)/100 – BTC 8/1/20*).
19. Updated information from Humberside Police Events Planner for Remembrance Day, Sunday 8 November 2020, advising in line with social distancing guidance, it advises that large gatherings should not take place. The Royal British Legion is encouraging arrangement of virtual events instead of physical events. Asking to bear in mind everyone's safety as a priority, especially when it comes to older members and veterans (*Min Ref: 46/18&19 – BTC 01/07/20*).
20. Invite for all town council members to attend the Open Day for The Ted Lewis Centre, Ferriby Road on Tuesday 1 September 2020 between 11am to 12.15pm or 2.30pm to 4pm. The current guidelines for Covid-19 should be followed by any member wishing to attend.
21. Request from David Dent property developer to consider Tetley Gardens/Court; Coach Gardens or Dentdale Gardens for development off High Street rear of former Coach & Horses public house.

Resolved

- (i) the amendment to these regulations also applies to the viewing and provision of planning application documentation (*Min Ref: 41(a)(i)/15 – BTC 01/07/20 refers*)(*item 7*);
- (ii) it was agreed to support the suggestion, as agreed by North Lincolnshire Council and the developer of the 6 properties to be named 3A-3F East Acridge. The developer to be notified (*item 9 and also Min Ref: 73(1)/29 below*);
- (iii) it was agreed the budget set aside for the annual Barton Senior Alliance Tea and Service (cancelled due to the pandemic), be retained in the budget, in support of the proposed annual Senior Alliance Christmas lunch 2020 (*item 11*);
- (iv) this matter to be discussed in the relevant agenda item at the Environment Committee meeting to be held on 7 September 2020. North Lincolnshire Council to be contacted for an up-to-date list of litter bins/dog waste bins located in the town and also where the town council have located theirs (*item 12*);
- (v) Councillor J P Vickers confirmed the area concerned is under the ownership of North Lincolnshire Council and their responsibility. There is to be a general tidy up of the area and reed works to be undertaken. A volunteer is on site, who opens/closes the gate barrier etc. Apparently there had been code problems with the barrier in the past causing opening/closing issues. However, the gate is closed at 8pm each day (*item 13*);
- (vi) it was agreed that the annual Remembrance Day Parade be cancelled this year, following the advice received regarding the Covid-19 pandemic guidelines. The Mayor is to lay a wreath at the Cenotaph on Remembrance Day and that lists of the fallen to be read out. The event to be live streamed and placed onto the town council Facebook page and website, in accordance with the guidelines. It was understood that St. Mary's Church is to hold some form of service on Remembrance Day but the Salvation Army confirm they will not be holding a service (*item 19*);
- (vii) it was agreed the name of Coach Well Gardens be the first choice, or Coach Gardens, be the preferred choices of the town council. North Lincolnshire Council and the developer to be notified (*item 21*);
- (viii) the remaining correspondence be received and the contents noted.

73. **Correspondence Received Since Issue of the Agenda**

1. Update on agenda item 13 number (9) regarding property development on East Acridge. North Lincolnshire Council Property Services have suggested the 6 properties become 3A-3F East Acridge, rather than St Peter's Walk to save any confusion with St Peter's Court already in the town. The developer has also been in touch and they are happy with this suggestion.
2. Update on agenda item 13 number (21) David Dent property developer would like to include Bakers Well Gardens and Coach Well Gardens considered as there is a 6 metre deep chalk Anglo

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Saxon well on the site. Along with Tetley Gardens/Court; Coach Gardens and Dentdale Gardens, already suggested.

3. Thanks received from Mrs Wendy Witter for receipt of the town award from the Mayor & Mayoress, Councillor John & Mrs Peg Sanderson.
4. Receipt of Agenda for Barton Tourism Partnership meeting on 15 September 2020, along with minutes from their last meeting held on 18 February 2020.
5. Email from North Lincolnshire Council Operations Team advising the grass cutting season is drawing to a close for 2020 with grant payments forwarded by 30 September 2020. They are also hoping to be part of the government's 25-year vision to plant 50 million trees across the North of England from Liverpool to Hull. North Lincolnshire Council plan to use Council-owned land and encourage town and parish to forward proposals for areas of land, especially land in their ownership rather than privately owned. They also offer support to any group taking part in the Great British September Clean.

Resolved

- (i) Minute reference 72(9)(ii)/29 above refers (item 1);
- (ii) Minute reference 72(21)(vi)/29 above refers (item 2);
- (iii) Councillor J Sanderson gave report of the Town Award 2020 presentation, he and his wife undertook in the home of the recipient, Mrs Wendy Witter, respecting social distance guidelines. Some photographs had been taken by Mrs Peggy Sanderson. The town council agreed these photographs be included in the next edition of the Bartonian and uploaded onto the town council's website and Facebook page (item 3);
- (iv) Councillor N Jacques made reference to the previously reported matter of respecting the bulbs/daffodils on the grass cutting rota (*min ref: 24/9 – BTC 03/06/20 refers*). With regard to the planting of trees on North Lincolnshire Council owned land, he would raise this at the Environment Committee meeting to be held on 7 September 2020 (item 5);
- (v) the remaining correspondence be received and the contents noted.

74. **Accounts for Payment**

Resolved

- (i) the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £826.35 (A/cs 91 to 94) and those presented at the meeting in the sum of £10,964.72 (A/cs 95 to 101) - a grand total of £11,791.07;
- (ii) petty cash expenses for August 2020 are £21.04;
- (iii) the balanced bank reconciliation sheets for June and July 2020 were signed by the Mayor and Town Clerk/RFO.

75. **Payment of Accounts for August 2020**

Resolved that two town council cheque signatories together with the Deputy Town Clerk, signed the cheque payments for August 2020 in the sum of £18,751.46 (A/cs 72-90) (*min ref: 45/18 – BTC 01/07/20 refers*).

76. **Christmas Festival Arrangements for 2020**

A report was circulated to all members prior to the meeting, outlining the current position regarding the annual Christmas Festival 2020, incorporating the up-to-date guidelines regarding the Covid-19 pandemic, relating to the gathering of people and social distancing measures. Discussion ensued, whereby it was agreed and

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Resolved

- (i) the annual Christmas Festival 2020 be cancelled, due to the Covid-19 pandemic issues and the restrictions placed upon events, social gathering and social distancing measures;
- (ii) the annual Christmas lighting and the Christmas tree to be erected in the town for 2020;
- (iii) an agenda item to be placed at the Community Committee meeting to be held on 21 September 2020, to discuss possible ring-fencing of some of the Christmas Festival budget, to extend and improve the Christmas lighting.

77. **Replacement Town Council Representative for the Barton on Humber Relief in Sickness Fund**

The Clerk gave background to this role, explaining the town council were able to put forward a proposal to nominate a town councillor, as a representative. However, actual appointment of the position would lie with the Barton on Humber Relief in Sickness Fund Board. It was agreed and

Resolved Councillor J Sanderson to be put forward as a town council representative for the Barton on Humber Relief in Sickness Fund.

78. **Devolution**

Councillor J P Vickers stated that after the success of the town's grass cutting service being taken on by the town council from North Lincolnshire Council, it paved the way to focus upon other similar opportunities, as defined in the on-going progress of devolution. Councillor N Jacques felt that a consideration could be made regarding TUPE, the transfer of services/staff. Councillor A Todd queried the separate budget lines for two different schemes of grass cutting in the town. The Clerk explained the difference. It was agreed and

Resolved an agenda item to be placed at the next meeting of the Finance & General Purposes Committee meeting to be held on 19 October 2020 regarding devolution.

79. **The Interchange**

Councillor J P Vickers felt that it might be timely for an officer of North Lincolnshire Council to attend a future meeting of the town council, to provide an up-date on this matter. It was agreed and

Resolved that an officer from North Lincolnshire Council be invited to a future meeting of the town council to provide an up-date regarding the Interchange improvements.

80. **Ways to Alleviate the Parking Situation outside McColl's Newsagents on High Street, Barton**

Councillor Mrs C Thornton gave appraisal of the problems, following a complaint received from a local resident. She felt that at times, emergency vehicles would find it difficult to squeeze through the parked traffic. Councillor N Pinchbeck felt the cash machine needs to remain in-situ, following the closure of some banks in the town. Councillor A Todd felt the town centre was becoming a 'rat run' for shift changing vehicular traffic from a local business. Councillor J Sanderson outlined new laws regarding parking on pavements and asked if this could be enforced. Councillor J P Vickers noted that the parking enforcement team had been out and about in the town today, issuing parking tickets to several motorists contravening the parking regulations. It was noted that most of the issues on the High Street were parking obstructions and that matter fell to Humberside Police. It was agreed and

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Resolved a letter be sent to Humberside Police, regarding additional enforcement required for the obstructions of vehicular parking in the town centre

81. **Baysgarth House**

Councillor J Sanderson enquired about the current position of Baysgarth House, the scaffolding and work currently being undertaken at the gates/pillar to the car park. Councillor J P Vickers outlined the building work programme, whereby a delay had occurred due to contractual and budget issues.

Having declared a prejudicial interest in the agenda item, Councillor J P Vickers left the meeting.

Councillor N Jacques thought that following consideration of the gates and building works, it was a prime time to re-start the Derelict Building Working Group. He felt that good work had been achieved by this group, notably on Eagle House on Fleetgate in the town. Councillor K Vickers thought the group meetings had gone well. With regard to the gate pillar work into the park, volunteering was being looked into as an option. Currently, there is no start date for this. Any possible changes to Baysgarth House Museum, means we will have to wait and see what happens in the future. It is a private and confidential matter. However, the final result will mean any changes will be looked into.

Resolved that this be noted.

Councillor J P Vickers re-joined the meeting.

82. **Update on Progress on the Relief Road from North Lincolnshire Council**

Councillor N Jacques reported he has raised this matter as an agenda item, following the emergency measures implemented in April regarding Covid-19, that two meeting agenda items of "Reports from North Lincolnshire Council Representatives" and "Reports from Members on Outside Organisations", were temporarily suspended from meeting agendas.

Councillor J P Vickers wished to thank the officers at North Lincolnshire Council for the work they have undertaken in this matter to date. Currently, various options are being looked into, with proposals to hold another consultation event late December 2020. He stated the consultation process was important but this had to be undertaken safely in the current pandemic.

Councillor Mrs A Clark gave report on the current Wren developments at the picnic site area, adjacent to the A1077. Councillor B Troop explained that planning permission had been granted for the work.

Resolved that agenda items "Reports from North Lincolnshire Council Representatives" and "Reports from Members on Outside Organisations" to be included on future ordinary meeting agendas of the town council.

83. **To Support the Bid Submitted by North Lincolnshire Council to the Department for Transport for Feasibility Funding to Look at the Viability of Reopening the Passenger Link from Barton-upon-Humber to Barnetby, and on to Brigg, Kirton-in-Lindsey and Gainsborough. This would Link with the Service to Sheffield and give Barton-upon-Humber an Hourly Service. To write advising Barton-upon-Humber Town Council's support to the Department for Transport, Martin Vickers MP and the North Nottingham & Lincolnshire Community Rail Partnership who Partnered the Bid with North Lincolnshire Council.**

Councillor N Jacques gave appraisal of the merits of the bid, which would give a huge boost to the town he said. He felt it was a fantastic opportunity to support the bid submitted by North Lincolnshire

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Council, referring to *minute reference 263/118 – BTC 05/02/20*, whereby this matter had been raised previously, and discussed by the town council at the 5 February 2020 meeting. However, support was further required for a more ambitious scheme to promote an hourly service. He felt this should also be added to the Barton Tourism Partnership meeting agenda for support.

Resolved to support the bid submitted by North Lincolnshire Council to the Department for Transport for feasibility funding to look at the viability of reopening the passenger link from Barton-upon-Humber to Barnetby, and on to Brigg, Kirton-in-Lindsey and Gainsborough. This would link with the service to Sheffield and give Barton-upon-Humber an hourly service. A letter to be sent advising Barton-upon-Humber Town Council's support to the Department for Transport, Martin Vickers MP and the North Nottingham & Lincolnshire Community Rail Partnership who Partnered the Bid with North Lincolnshire Council.

The Chairman, Councillor B Troop closed the meeting at 8.05 pm

..... Chairman 7 October 2020