

BARTON-UPON-HUMBER TOWN COUNCIL

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Our Ref: TAB/AGENDA

26 November 2020

Dear Councillor

You are summonsed to attend an on-line Zoom **ORDINARY MEETING** of **BARTON-UPON-HUMBER TOWN COUNCIL** to be held on **WEDNESDAY 2nd DECEMBER 2020**, **COMMENCING at 7.00 p.m.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting via Zoom, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the Council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully

Tracey Broughton
Town Clerk/RFO

AGENDA

1. **To note that Notice of Meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972**
2. **Apologies for absence**
3. **Declarations of interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below
4. **Mayor's Notices**
5. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 4 November 2020 (copy attached)**
6. **To consider matters of report arising from the above mentioned meeting of the Council**
7. **To approve as a correct record minutes of the following meeting of the Council:**
 - (a) **Environment Committee Meeting held on 16 November 2020 (copy attached)**
 - (b) **Planning Committee Meeting held on 16 November 2020 (copy attached)**
8. **To consider matters of report arising from the above mentioned meeting minutes**
9. **To consider Correspondence, Progress Report and Notices for Information (Appendix I attached)**

10. **To consider any Correspondence, Progress Report and Notices for Information received after making up agenda** (*copy available on the meeting day*)
11. **To consider Accounts for Payment** (*Appendix II attached*). (Any urgent accounts received after making up the agenda to be submitted on the meeting day)
12. **To consider reports from Barton Representatives serving on North Lincolnshire Council**
13. **To consider reports from Members appointed to outside bodies**
14. **To consider closure of the Town Council Office during Christmas and the New Year Period 2020/21**
15. **To approve the Grass Cutting Tender/Specification document for submission to Contract Finder**
16. **To consider quotations and options for Town Council IT upgrade** (*Report attached*).
17. **To consider swapping start times of Community Committee and Planning Committee on 21st December 2020 to facilitate a potential longer duration for Community Committee**
18. **To consider additions to Barton Town Council website to include a Business directory and Facebook Feed with access to Barton Town Council Facebook page for the Town Council Town and Deputy Town Clerk**