

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING/ANNUAL TOWN COUNCIL MEETING HELD on
WEDNESDAY 1st MAY 2024 at 19.00

Councillor N Jacques (Chairman)

Councillors L Bennet, A Chapman, K Vickers, N Pinchbeck, C Thornton, B Troop, P Vickers, A Watson and C Patterson . Also in attendance T Davis (Town Clerk) F Chapman (Administrative Assistant)

Also Mrs M Jacques and Mrs V Vickers

Public Participation

None

1. Elect a Town Mayor – and Mayors notices

Cllr K Vickers announced that it was a privilege to represent the town and that he and Mrs Vicky Vickers had raised £5091.85 to be equally shared with the Men In Sheds and the Barton Army Cadets. He went on to thank Mrs Vicky Vickers, Town Clerk and the Town Council members of staff for all their support. Cheques presentations have been made to both groups.

AGREED

Proposed Cllr K Vickers, Seconded Cllr P Vickers

Cllr N Jacques be duly elected as Town Mayor 2024-25

Unanimous

Cllr Jacques thanked Cllr Vickers and Mrs Vickers for all their hard work over the last civic year and for the wonderful fundraising they have carried out.

Cllr Jacques stated that he was supporting Humber Rescue and Barton Young Gardeners Supporting Gardening Projects across Barton Upon Humber. There will be refreshments after the meeting for all those attending.

Cllr Jacques requested the continued practice of standing when speaking. He will request a clear proposer and seconded for all motions. Meetings will be focused on decision making.

2. Declaration of Acceptance to be signed

Signed by the Mayor and the Town Clerk.

3. Apologies for Absence

Counsellor N Turner (Personal)

Counsellor J Evison (Personal)

4. Elect a Deputy Town Mayor

AGREED

Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques

Cllr B Troop be duly elected as Deputy Town Mayor 2024-25

Unanimous

5. **Declaration of Acceptance to be signed**

Signed by the Deputy Mayor and the Town Clerk.

6. **Declarations of Interest**

Cllr B Troop declared a personal interest in Item 10 - Barton Carnival Grant and Barton Tourism Partnership grant

Cllr L Bennett declared a personal interest in Item 10 - Barton Tourism Partnership.

Cllr P Vickers declared a personal interest in Item 10 - Barton Tourism Partnership.

7. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 3rd April 2024**

AGREED Proposed Cllr P Vickers , Seconded Cllr B Troop

That the previously circulated minutes of the Ordinary Meeting of the Council held on 3rd April 2024 be received, approved and confirmed as a correct record and signed by the Chairman.

Unanimous

8. **To approve as a correct record minutes of the following meeting of the Council**

(a) **Minutes of the Planning Committee meeting held on 3rd April 2024**

AGREED Proposed Cllr N Pinchbeck , Seconded Cllr K Vickers

That the previously circulated minutes of the Planning Committee of the Council held on 3rd April 2024 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

Unanimous of those Committee Members present at the meeting

(b) **Minutes of the Planning Committee meeting held on 22nd April 2024**

AGREED Proposed Cllr N Pinchbeck , Seconded Cllr K Vickers

That the previously circulated minutes of the Planning Committee of the Council held on 22nd April 2024 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

Unanimous of those Committee Members present at the meeting

(c) **Minutes of the Assembly Room Working Group meeting held on 18th April 2024**

AGREED Proposed Cllr P Vickers , Seconded Cllr K Vickers

That the previously circulated minutes of the Assembly Room Working Group of the Council held on 18th April 2024 be received, approved and confirmed as a correct record and signed by the Chairman.

Unanimous of those Working Group Members present at the meeting

(d) **Minutes of the Emergency Sub Committee meeting held on 22nd April 2024**

AGREED Proposed Cllr N Pinchbeck , Seconded Cllr B Troop

That the previously circulated minutes of the Emergency Sub Committee Meeting of the Council held on 22nd April 2024 be received, approved and confirmed as a correct

record and signed by the Chairman.

Unanimous of those Sub-Committee Members present at the meeting

(e) **Minutes of the Environment Committee meeting held on 24th April 2024**

AGREED Proposed Cllr N Jacques, Seconded Cllr L Bennet

That the previously circulated minutes of the Environment Committee Meeting of the Council held on 24th April 2024 be received, approved and confirmed as a correct record and signed by the Chairman.

Unanimous of those Committee Members present at the meeting.

9. **Correspondence**

1. NALC Chief Executive's Bulletin (1) (2)
2. NALC Events
3. NALC Newsletter – 03.04
4. NALC Newsletter – 10.04
5. NALC Newsletter – 19.04
6. NALC Job Listings -17.03
7. CPRE News March 2024
8. Roadwork Alert – one.network
9. NLC April Business Focus New Grants
10. NLC New UKSPF Business Grants now open for applications.
11. Far Ings Parking – Informal Consultation
12. Riverview Family of Schools Outcome of Consultation
13. Resident Letter
14. Tourism Partnership update

Cllr B Troop commented on the Far Ings Consultation and the reduction in car parking spaces this will result on.

Cllr P Vickers also stated there were concerns about the number of HGV's in a weight limited area. Cllr L Bennet stated that there is no consideration for the area of Waterside Road as this is a steep junction.

Cllr P Vickers stated that 7 tonne lorries should turn right on Humber Road.

AGREED Proposed Cllr Jacques, Seconded Cllr P Vickers

To object on the grounds of reduction in parking spaces and issues with the junction of Waterside Road in support of the residents objections.

Unanimous

AGREED contact the owner of the EV Charging point at Lidl to enquire about repairs.

AGREED CPRE news letter to the Environment Committee Agenda

Cllr K Vickers declared a personal interest in Accounts due to Mayoral expenses.

10. **Accounts for Payment**

Accounts were noted as have had prior approval. Plus 4 additions tabled at the meeting.

AGREED **Proposed Cllr B Troop, Seconded Cllr A Chapman**
Accounts all paid in accordance with prior approval
Unanimous

Accounts as listed in Appendix II £20,045 (A/c 2-33)
The balanced bank reconciliation sheets are prepared for Finance & General Purposes.

11. **Finance & General Purposes recommendations and additional items**

(a) **Approval of 2023/2024 Final Accounts and Internal Audit Report 2023/2024**

AGREED **Proposed Cllr A Chapman, Seconded Cllr L Bennet**
That the previously circulated Final Accounts and Internal Audit Report 2023/
2024 be approved as recommended by the Committee.
Unanimous

(b) **Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2023/24**

AGREED **Proposed Cllr A Chapman, Seconded Cllr L Bennet**
That the previously circulated Annual Governance Statement (Section 1 of the
AGAR page 5) 2023/24 be approved as recommended by Finance & General
Purposes Committee
Unanimous

(c) **Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2023/24**

AGREED **Proposed Cllr A Chapman, Seconded Cllr C Patterson**
That the previously circulated Annual Governance Statement (Section 2 of the
AGAR page 6) 2023/24 be approved as recommended by Finance & General
Purposes Committee
Unanimous

(d) **Notice of formal public inspection of End of Year Accounts 2023/24 Monday 3rd June to Friday 12th July 2024**

Noted

(e) **Insurance Renewal quote**

AGREED **Proposed Cllr A Chapman, Seconded Cllr B Troop**
To approve the quote of £2993.64 as a part of a three year contract with
ANZAR.
Unanimous

12. **Barton Upon Humber Flood Resilience – Cllr P Vickers**

Cllr P Vickers suggested that support and promotion to the Flood Resilience Group making sure residents and businesses are aware of any consultation.

It was suggested to be a regular item on the Environment Committee Agenda.

Residents and Businesses need to be kept informed.

Cllr Bennet stated that the Environment Agency must be aware that the Town Council are there at the forefront pushing for responses to support the public. A good use of social media must be put in place to ensure that information reaches out to as many as possible.

13. **Barton Upon Humber Relief Road – Cllr B Troop**

Cllr Troop attended the Barton Business Forum and would like to invite a North Lincolnshire Council Officer to June's Full Council meeting. Cllr P Vickers raised levelling up grant applications.

AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop

To invite North Lincolnshire Council Officers to the June Meeting

Unanimous

14. **To propose that the Town Council pauses the work on the Youth Hub until the risks and implications have been explored properly – Cllr B Troop**

Cllr Troop stated that more information is required to be in place prior to recruitment and which Committee the Youth Club will sit under and requested Personnel Committee to meet.

Cllr Pinchbeck requested sight of the projected budget.

Cllr P Vickers confirmed that the Council have the Grant and are looking for a decision by June. The Town Clerk confirmed that the budget was submitted with the grant application and is now awaiting the further instruction from the Police Crime Commission Officer for Funding. A meeting was held Wednesday 1st May with Community Vision who have offered full support to the Town Council with recruitment help, social media assistance, DBS checks and recruitment of volunteers. Cllr K Vickers stated the Town Council received £10K funding and if it doesn't work, it doesn't work.

Cllr Bennet stated that she asked what the role of the Town Council was at the last meeting and was informed that the Town Council will be the Accountable body. It is more work for the Council and costs. The Town Council should not race into something with unexpected costs.

Cllr Troop stated that he does not want to put the Town Council at risk if they are accountable and feels that the council cannot recruit at this point.

Cllr Pinchbeck requested that the budget for the Grants are circulated.

AGREED Proposed Cllr K Vickers, Seconded Cllr B Troop

To obtain the written offer of support from Community Vision and to circulate the budget figures to members with a view to calling a meeting of the Full Council as soon as is practicable.

Unanimous

15. **Deputy Mayor Consort Medallion Quote**

A quote of £421.14 was circulated.

AGREED Proposed Cllr N Jacques Seconded Cllr K Vickers

Fattorini Quote of £421.14 to be accepted.

8 in favour 2 Abstained

16. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2024/2025 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**

(a) Community Committee

(7 members required)

N Pinchbeck

A Chapman

N Jacques

B Troop

A Watson

AGREED Proposed Cllr N Jacques Seconded Cllr C Patterson

To elect the members above

Unanimous

AGREED Proposed Cllr N Pinchbeck Seconded Cllr N Jacques

To elect Cllr B Troop as Chairman of the Committee and Cllr A Chapman as Vice-Chairman

Unanimous

(b)Environment Committee

(7 members required)

N Jacques

A Chapman

L Bennet

N Pinchbeck

C Thornton

B Troop

A Watson

AGREED Proposed Cllr N Jacques Seconded Cllr B Troop

To elect the members above

Unanimous

AGREED Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

To elect Cllr N Jacques as Chairman of the Committee and Cllr A Chapman as Vice-Chairman

Unanimous

(c)Finance & General Purposes Committee

(7 members required)

A Chapman

N Pinchbeck

L Bennet

P Vickers

N Jacques

C Patterson

B Troop

AGREED Proposed Cllr N Jacques Seconded Cllr B Troop
To elect the members above
Unanimous

AGREED Proposed Cllr P Vickers Seconded Cllr C Patterson
To elect Cllr A Chapman as Chairman of the Committee and Cllr N Pinchbeck as Vice-Chairman
Unanimous

(d) Planning Committee

(7 members required)

N Pinchbeck
N Jacques
C Thornton
K Vickers
A Chapman

AGREED Proposed Cllr N Jacques Seconded Cllr A Chapman
To elect the members above
Unanimous

AGREED Proposed Cllr N Jacques Seconded Cllr K Vickers
To elect Cllr N Pinchbeck as Chairman of the Committee and Cllr N Jacques as Vice-Chairman
Unanimous

(e) Personnel Committee

(3 members required)

L Bennet
B Troop
P Vickers

AGREED Proposed Cllr N Jacques Seconded Cllr C Thornton
To elect the members above
Unanimous

AGREED Proposed Cllr P Vickers Seconded Cllr B Troop
To elect Cllr L Bennet as Chairman of the Committee
Unanimous

(f) Emergency Planning Sub-Committee

(of the Environment Committee)

All

AGREED Proposed Cllr N Jacques Seconded Cllr B Troop
To elect all members to the Emergency Planning Committee
Unanimous

(g) Tender Committee

L Bennet

**B Troop
P Vickers**

AGREED Proposed Cllr N Jacques Seconded Cllr N Pinchbeck
To elect Cllrs L Bennet, B Troop and P Vickers to the Tender Committee
Unanimous

(h) **Disciplinary Committee**
C Thornton
N Jacques
Vacancy

AGREED Proposed Cllr N Jacques Seconded Cllr P Vickers
To elect Cllrs C Thornton and N Jacques to the Disciplinary Committee
Unanimous

(i) **Grievance Committee**
C Thornton
N Pinchbeck
Vacancy

AGREED Proposed Cllr B Troop Seconded Cllr P Vickers
To elect Cllrs C Thornton and N Pinchbeck to the Grievance Committee
Unanimous

(j) **Complaints Committee**
L Bennet
C Thornton
K Vickers

AGREED Proposed Cllr N Jacques Seconded Cllr P Vickers
To elect Cllrs L Bennet, C Thornton and K Vickers to the Complaints Committee
Unanimous

17. **To appoint representatives to serve on the following outside and other bodies:**

Except where stated, all appointments are on an annual basis)

- (a) Barton Civic Society Representative – **L Bennet**
- (b) East Riding and North Lincolnshire Local Councils Association (ERNLLCA) – **N Jacques, B Troop**
- (c) Humber & Wolds Rural Community Council – **A Watson**
- (d) Neighbourhood Action Team (*Maximum 2 Members*) – **N Pinchbeck**
- (e) Blue Coat Charity (*Maximum 3 Members*) – **N Jacques, A Chapman, K Vickers**
- (f) Barton Relief in Sickness Fund (Ada Flower Trust) – **A Chapman**
- (g) Barton Tourism Partnership (*Maximum 3 Members*) – **N Turner, A Watson, B Troop**
- (h) Friends of Barton Parks Group – **A Watson, B Troop**
- (i) Barton Cleethorpes Community Rail Partnership – **A Watson, C Thornton**
- (j) Barton Regeneration 2018 (*Maximum 2 Members – one being the Mayor of the town council*) – **B Troop**
- (k) Barton Neighbourhood Plan – **L Bennet, C Thornton**

- (l) WREN Forum – **P Vickers, N Pinchbeck**
- (m) Schools Council – **N Jacques, B Troop, A Watson**
- (n) Barton Business Forum – **N Pinchbeck, B Troop**

AGREED Proposed N Jacques, Seconded Cllr B Troop

All above members duly voted onto the outside bodies as stated above.

Unanimous

18. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr P Vickers**

Cllr P Vickers informed the Town Council that there has been an amendment to the plans for the roundabout and there will be a Public Space consultation regarding dogs on leads in Baysgarth Park and the areas where they will be permitted off lead.

(b) **Cllr K Vickers**

Cllr K Vickers informed the Town Council that there are new planning documents on the NL Portal PA/2023/1607

(c) **Cllr C Patterson**

Cllr C Patterson updated the Town Council regarding dog mess around the town and a number of people were fined. The warden will be visiting Barton on a more regular basis.

Cllr L Bennet stated that the Friends of Baysgarth Park were discussing that the South of the Park is for dogs off leads and the rest to be on lead.

Meeting closed at 19:55

..... Chairman Councillor N Jacques