

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING OF THE TOWN COUNCIL**  
**HELD on WEDNESDAY 06 September 2023 at 19:00**

Councillor K Vickers (Chairman)

Councillors L Bennet, A Chapman, N Jacques, C Patterson, N Pinchbeck, C Thornton, B Troop, N Turner, P Vickers & A Watson. Also in attendance T Davis (Town Clerk) and 1 member of the public.

**Public Participation**

None.

131. **Apologies for Absence**

None Received.

132. **Declarations of Interest**

Cllr N Turner in matters relating to Champ.

133. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 5<sup>th</sup> July 2023**

**AGREED Proposed Cllr K Vickers, Seconded Cllr C Patterson**

That the previously circulated minutes of the Ordinary Meeting of the Council held on 5<sup>th</sup> July 2023 be received, approved and confirmed as a correct record with the inclusion of the word NOT in item 108.

**Unanimous**

134. **To approve as a correct record minutes/notes of the following meetings of the Council**

(a) **Notes of the Assembly Rooms Working Group Meeting held on 20<sup>th</sup> July 2023**

**AGREED Proposed Cllr P Vickers, Seconded Cllr C Patterson**

That the previously circulated notes of the Assembly Rooms Working Group held on 20<sup>th</sup> July 2023 be noted.

**Unanimous**

(b) **Notes of the Environment Working Group Meeting held on 24<sup>th</sup> July 2023**

**AGREED Proposed Cllr N Jacques, Seconded Cllr A Chapman**

That the previously circulated notes of the Environment Working Group held on 24<sup>th</sup> July 2023 be noted.

**Unanimous**

(c) **Notes of the F&GP Working Group Meeting held on 24<sup>th</sup> July 2023**

**AGREED Proposed Cllr P Vickers, Seconded Cllr C Patterson**

That the previously circulated notes of the F&GP Working Group held on 24<sup>th</sup>

July 2023 be noted.

**Unanimous**

(d) **Minutes of the Planning Committee Meeting held on 24<sup>th</sup> July 2023**

**AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques**

That the previously circulated minutes of the Planning Committee meeting held on 24<sup>th</sup> July 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

**Unanimous**

(e) **Notes of the Assembly Rooms Working Group update with CHAMP held on 11<sup>th</sup> August 2023**

**AGREED Proposed Cllr P Vickers, Seconded Cllr C Patterson**

That the previously circulated notes of the Assembly Rooms Working Group update with CHAMP held on 11<sup>th</sup> August 2023 be noted.

**Unanimous**

(f) **Minutes of the Planning Committee Meeting held on 14<sup>th</sup> August 2023**

**AGREED Proposed Cllr N Pinchbeck, Seconded Cllr A Chapman**

That the previously circulated minutes of the Planning Committee meeting held on 14<sup>th</sup> August 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

**Unanimous**

135. **Correspondence**

- 1) The Ropewalk Xmas Market Risk Assessment
- 2) The Ropewalk Market Consent Application Form
- 3) The Ropewalk Employers Liability Insurance
- 4) The Ropewalk Art Market Map
- 5) Volunteer Hub Newsletter July 2023
- 6) Barton NAT Minutes – 11.07.23
- 7) Barton to New Holland – Issue 5<sup>th</sup> August
- 8) LLLW Newsletter August-September 2023
- 9) Foodbank Grant Thank you
- 10) Councillor Numbers
- 11) UK Shared Prosperity Fund New Grants
- 12) NALC Newsletter – 05.07
- 13) NALC Chief Executive's Bulletin – 06.07
- 14) Star Council Awards 2023 – 07.07
- 15) NALC Newsletter – 12.07
- 16) NALC Chief Executive's Bulletin – 13.07
- 17) NALC Newsletter – 19.07
- 18) NALC Chief Executive's Bulletin – 20.07
- 19) NALC Newsletter – 26.07
- 20) NALC Chief Executive's Bulletin – 27.07
- 21) VANL Update – 31.07

- 22) NALC Newsletter – 02.08
- 23) NALC Chief Executive’s Bulletin – 03.08
- 24) VANL Event Bulletin – 03.08
- 25) NALC Chief Executive’s Bulletin – 10.08
- 26) NALC Events – 15.08
- 27) NALC Chief Executive’s Bulletin – 17.08
- 28) ERNLLCA AGM 15.09.2023
- 29) ERNLLCA August Newsletter
- 30) North Lincolnshire Community Energy A5 Flyer
- 31) NALC Newsletter – 16.08
- 32) Roadworks & Traffic Restrictions Alert – 29.08
- 33) NALC Newsletter 23.08
- 34) Volunteer Hub Newsletter – August 2023
- 35) CPRE Northern Lincolnshire – September 2023
- 36) NALC Newsletter – 30.08
- 37) NLC Meetings September 2023

136. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr K Vickers**

No report.

(b) **Cllr P Vickers**

Issues with the WREN Lorry Park have flared up and liaison with North Lincolnshire Council is ongoing to work out solutions. There are concerns with no 91 Barrow Road and Planning Enforcement is involved due to safety issues. These concerns are due to potential fire risks.

(c) **Cllr C Patterson**

Community Grants have been given out that amount to £108,295.00 in total. Some of this has gone to Barton Junior Football Club. St Peters School are having a refurbishment carried out and this is not to do with the concrete in schools national problem.

There will be no late charges for borrowing library books any more.

Speedwatch have been out in the town and have had some success in the 20mph limit with 3 speeders caught out. Letters cannot be processed by the police unless the speed is over 36mph and Speedwatch can only be carried out in daylight hours.

Some suggestions for Speedwatch are Queen St, Queens Avenue and Butts Road mainly at the weekend.

137. **To consider reports from Members appointed to outside bodies**

Cllr C Thornton reported from the BCCRP meeting. New trains are now in place with toilet facilities on the Cleethorpes to Barton upon Humber line. There is some vandalism happening on the station and young people are congregating at the Interchange and playing football in the evening. It was suggested that a request to the authorities to check the cameras and communication has been made with the local policing team.

138. **Accounts for Payment and up to date Bank Reconciliation**

Accounts were noted as have had prior approval.

Accounts as listed in Appendix II in the sum of £23480.70 (A/cs 116 to 146).  
The balanced bank reconciliation sheets are now prepared for Finance & General Purposes.

139. **Mayoral Engraving Update**

Councillors considered the 3 options received for a rear pendant on the Mayor's chain of office to mark the passing of the late Queen Elizabeth II and Coronation of King Charles III.

**AGREED Proposed Cllr K Vickers, Seconded Cllr P Vickers**

To thank the company for the time taken but at present the quotes are too expensive and will not be accepted at this time.

**Unanimous**

140. **To create and set up School Council Forum**

**AGREED Proposed Cllr B Troop, Seconded Cllr A Watson**

Town Clerk to write to the schools to enquire if this fits in with their curriculum and if it does Cllrs B Troop, A Watson and N Jacques with Cllr P Vickers as the Ward Member to be elected onto the Forum.

**Unanimous**

141. **Barton Upon Humber Regeneration**

Cllr P Vickers explained that the Consultants are currently talking to the land owners about the proposed Relief Road and finalising the route with the Engineers. This will include consideration to new cycle routes and paths and North Lincolnshire Council will be further consulting with the community about all of the issues that are raised relating to the proposed relief road.

Cllr L Bennet requested that the Engineers and the Tech team be invited to give a presentation to the Town Council before further public consultation.

142. **Approval to agree to match fund £5k to the UK Shared Prosperity Grant Funding offer of £5k to total £10k for a Feasibility Study to the Assembly Room - £3000.00 from Assembly Room Maintenance Budget leaving £1788.00 for the remainder of the year and £2000.00 from reserves**

Cllr L Bennet requested further information as to what the Feasibility study is as it is not possible to make a financial decision without that information.

Town Clerk informed the meeting that all of the Assembly Room Working Group notes have been circulated and that she did speak with Cllr L Bennet prior to applying for the funding for advice on costs of Feasibility Studies in relation to the Assembly Rooms.

It was agreed to arrange a meeting with the Management Organisation as soon as possible to further this project and look at the issues with the lift.

**AGREED Proposed Cllr P Vickers, Seconded Cllr K Vickers**

To match fund £5k to the UK Shared Prosperity Grant Funding offer of £5k to total £10k for a Feasibility Study to the Assembly Room - £3000.00 from Assembly Room Maintenance Budget leaving £1788.00 for the remainder of the year and £2000.00 from reserves.

**9 In favour**

143. **To Consider the Council's August recess**

Following discussion regarding the pros and cons of having a recess in it August it was agreed.

**AGREED Proposed Cllr K Vickers, Seconded Cllr P Vickers**  
 To annually include on the July Full Council Agenda the decision to have the meeting in August that will be included in the calendar of meetings each year.  
**Unanimous**

144. **Correspondence received from Martin Vickers MP Office in relation to FC Minutes dated 5<sup>th</sup> July 2023 Min 110 – NHS item**

Cllr Pinchbeck has had a meeting with NHS England and there is positive news that S106 funding will be requested from the proposed development in Barrow. This will be capital funding. GP and NHS Dentist numbers are nationally falling.

**AGREED Proposed Cllr N Pinchbeck, Seconded Cllr B Troop**  
 To write again to the MP to ask what is being done to attract more staff to GP and Dental practices.  
**Unanimous**

145. **To consider requesting North Lincolnshire Council that Barton residents and the Town Council should be involved in developing the Active Travel Plan for the Town at the design stage, rather than when the proposals have been completed**

Cllr N Jacques – suggested that the Town Council and residents should be consulted and involved in the Active Travel Plan design as they have the local knowledge that will form an important part of the design proposals in particular with knowledge of local paths and widths of roads and pavements. Cllr P Vickers stated that the bid was built up by the consultants with evidence gained from the public for the proposed route. Cllr B Troop explained that involvement at an early stage is of great benefit. Cllr C Patterson reiterated that the process should not be slowed down to endanger it of becoming lost. Cllr L Bennet requested an invitation to the Lead Officer to attend a future Town Council meeting.

**AGREED Proposed Cllr N Jacques, Seconded Cllr L Bennet**  
 To write to North Lincolnshire Council to request involvement on the development of the Active Travel Plan from the early stages.  
**Unanimous**

146. **To consider a proposal that Anglian Water be invited come to speak to the Town Council to explain when and why untreated sewage is being discharged into Barton Haven, and what they plan to do to stop the practice, since Barton Haven and the Humber Banks are protected sites for wildlife**

**AGREED Proposed Cllr C Thornton, Seconded Cllr N Jacques**  
 To write and invite the Anglian Water CEO to a future Town Council meeting to explain why the practice of untreated sewage is being discharged into Barton Haven.  
**Unanimous**

147. **To consider asking North Lincolnshire Council to install an additional water bottle refill station in the Town and opportunity for me to write or speak to local cafes and pubs asking them to offer a water bottle refill service. This would be to support the Town Council's single use plastic free ambition and remedy of delays in services**

Cllr A Watson explained the benefits to encourage local businesses to offer free water re-fills and to consider a water refill station in the town centre.

It was suggested that a good place would be close to the public convenience as there will already be water supply there.

Cllr L Bennet commented that these are expensive to maintain and water tests have to take place regularly. Ropewalk is already part of the Water Refill scheme and is welcomed by visitors.

**AGREED Proposed Cllr A Watson, Seconded Cllr C Thornton**

Cllr A Watson to draft a letter to be copied onto Town Council letter head and to deliver to businesses with a letter also to be draft to North Lincolnshire Council to consider a water bottle refill station near the Town Centre Public Conveniences.

**Unanimous**

148. **The council contact Anglian Water and request they trim and tidy the hedges at their site on Waterside Road known as "Anglian Water Fleetgate TPS"**

**AGREED Proposed Cllr N Pinchbeck, Seconded Cllr P Vickers**

Town Clerk to write to Anglian Water to request the maintenance and cutting back of the hedges at 'Anglian Water Fleetgate TPS'

**Unanimous**

149. **To consider correspondence from Kirton In Lindsey Town Council in reference to the low councillor numbers following the last Community Governance Review and decision on whether to continue with follow up from the Town Council last discussion at Full Council on 6<sup>th</sup> April 2022**

Cllr N Jacques commented that the recommendation for the size of Barton Upon Humber Town Council would be 16 members not 12.

**AGREED Proposed Cllr K Vickers, Seconded Cllr P Vickers**

To await the outcome of the Kirton In Lindsey September Full Council meeting and follow up at Barton Upon Humber Town Council October Full Council meeting.

**Unanimous**

150. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

**AGREED Proposed Cllr K Vickers, Seconded Cllr N Pinchbeck**

To enter into closed session.

**Unanimous**

151. **Personnel Committee update**

Cllr L Bennet Chair of Personnel gave a summary of the recent Personnel Committee meetings.

**AGREED**

**Proposed Cllr L Bennet, Seconded Cllr B Troop**

To accept the recommendations from the Personnel Committee for the reduction in hours for the Assistant Clerk and to progress the project for recruitment of an Administrative Assistant and a Handy Person.

**Unanimous**

Meeting closed at 20.00

..... Chairman  
6<sup>th</sup> September 2023