

BARTON UPON HUMBER TOWN COUNCIL

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31st May 2023

Dear Councillor

You are summonsed to attend a **FINANCE & GENERAL PURPOSES COMMITTEE MEETING of BARTON-UPON-HUMBER TOWN COUNCIL**. This will be held on **MONDAY 5th JUNE, COMMENCING at 6.00 p.m. in the Assembly Rooms, Queen Street, Barton Upon Humber, DN18 5QP.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully



Tracey Davis PSLCC
Town Clerk/RFO

AGENDA

1. **Elect a Chairman**
2. **Apologies for absence**
3. **Elect a Vice-Chairman**
4. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
5. **Minutes of meeting held on 24th April 2023, approved and confirmed as a correct record at a meeting of the town council held on 17th May 2023.**
6. **To approve and adopt Terms of Reference 2023-2024**
7. **To consider Financial Items**
 - a) **Accounts for Payment May 2023**
 - b) **Income and Expenditure April/May 2023**
 - c) **Bank Reconciliation May 2023**

8. **Creation of an Internal Audit Working Group**
9. **To develop, implement and monitor a strategy to achieve financial sustainability for the Town Council within the next 4 years, in time for the budget setting process for 2024/25**
– Cllr N Jacques
10. **To create a Funding Working Group**

*Finance & General Purposes Committee Members:
Councillors L Bennet, A Chapman, P Vickers, N Jacques, C Patterson, N Pinchbeck and B Troop*