

BARTON UPON HUMBER TOWN COUNCIL

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Our Ref: TAB/AGENDA

4 May 2023

Dear Councillor

You are summonsed to attend an **Annual Town Council meeting of Barton upon Humber Town Council** to be held on **Wednesday 17th May 2023, commencing at 7.00 p.m.**

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies.

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.

Yours faithfully

Tracey Davis
Town Clerk/RFO

Mayors Charity GEO & Barton Town Cricket Club to be presented with the proceeds of Mayoral Funding

AGENDA

1. **Elect a Town Mayor – and Mayors Notices**
2. **Declaration of Acceptance to be signed**
3. **Apologies for Absence**
4. **Elect a Deputy Town Mayor**
5. **Declaration of Acceptance to be signed**
6. **Declarations of Interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below
7. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 5th April 2023 (copy attached)**
8. **To approve as a correct record minutes of the following meeting of the Council: Planning Committee Meeting held on 5th April 2023 and 24th April 2023 (copy attached) Finance & General Purposes Committee held on 24th April 2023 (copy attached)**

9. **To consider Correspondence, Progress Report and Notices for Information** (*Appendix I attached*)
10. **To note approved Accounts for payment and approve any other payments** (*Appendix II attached*).
11. **To consider re-launching Schools Council** – Cllr B Troop
12. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2022/203 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**
 - (a) **Community Committee**
(7 members required)
 - (b) **Environment Committee**
(7 members required)
 - (c) **Finance & General Purposes Committee**
(7 members required)
 - (d) **Planning Committee**
(7 members required)
 - (e) **Personnel Committee**
(3 members required)
 - (f) **Emergency Planning Sub-Committee**
(of the Environment Committee)
13. **To appoint representatives to serve on the following outside and other bodies:**
(*Except where stated, all appointments are on an annual basis*)
 - (a) Barton Civic Society Representative
 - (b) Voluntary Action North Lincolnshire
 - (c) East Riding and North Lincolnshire Local Councils Association
 - (d) Humber & Wolds Rural Community Council
 - (e) Neighbourhood Action Team (*Maximum 2 Members*)
 - (f) Barton-upon-Humber Senior Alliance (*Maximum 2 Members*)
 - (g) Blue Coat Charity (*Maximum 3 Members*)
 - (h) Barton Relief in Sickness Fund (Ada Flower Trust)
 - (i) Barton Tourism Partnership (*Maximum 3 Members*)
 - (j) Tender Committee
 - (k) Disciplinary Committee
 - (l) Grievance Committee
 - (m) Friends of Barton Park Group
 - (n) Complaints Committee
 - (o) Barton Cleethorpes Community Rail Partnership
 - (p) Barton Regeneration 2018 (*Maximum 2 Members – one being the Mayor of the town council*)
 - (q) Barton Upon Humber Neighbourhood Plan
 - (r) Assembly Room Working Group (3 Members)
 - (s) WREN Forum
14. **To Consider purchase of signs for Baysgarth Park and other dog walking areas covering friendly and unfriendly dogs.**
15. **Finance & General Purposes recommendations and additional items**
 - (a) Approval of 2022/23 Final Accounts and Internal Audit Report 2022/23
 - (b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2022/23
 - (c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2022/23
 - (d) Notice of formal public inspection of End of Year Accounts 2022/23 Monday- Friday June to July 2023
 - (e) Insurance Renewal quote
 - (f) Annual Review of Standing Orders and Financial Regulations

g) Additional policies – Gender Equality and Equal Opportunities and Diversity Policy, Environmental Sustainability Policy.

16. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**

17. **To consider contacting EG garages regarding litter around their fencing – Cllr B Troop**