

**BARTON-UPON-HUMBER TOWN COUNCIL**  
**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING**  
**held at Assembly Rooms Queen Street, Barton**  
**MONDAY 25<sup>th</sup> April 2022 at 6.30pm**

Councillor J P Vickers (Chairman)  
 Councillors B Troop, N Jacques, A Todd, Mrs C Patterson  
 Also in attendance Ms T Broughton (Town Clerk)

442. **Apologies for Absence**

Cllr S Evison (Personal)  
 Cllr J Evison (Personal)

443. **Declarations of Interest**

Cllr P Vickers – Friends of Barton Park and Barton Tourism Partnership – Personal  
 Cllr N Jacques – Barton Allotment Society, Barton Tourism Partnership and Barton Arts – Personal  
 Cllr A Todd – Barton Bike Night – Personal  
 Cllr B Troop – Barton Tourism Partnership, Friends of Barton Parks and Barton Carnival

444. **Minutes of Extra Meeting held on the 21<sup>st</sup> February 2022 approved and confirmed as a correct record at a meeting of the town council held on 6<sup>th</sup> March 2022**

It was noted that these minutes had been signed as a correct record, for action as necessary, at an ordinary meeting of the town council held on 6<sup>th</sup> March 2022

445. **To consider Financial Items**

a) **Audit provision of the Town Council – Internal Audit update**

**AGREED**

**Proposed Cllr J |P Vickers, Seconded Cllr B Troop**

To note the Internal Audit report with agreement to note to the External Auditor the actions and amendments that recommendations that have been put in place.

**Unanimous**

b) **Review of Risk Assessments**

**AGREED**

**Proposed Cllr J |B Troop, Seconded Cllr A Todd**

To accept and approve the review of the Town Council Risk Assessments.

**Unanimous**

c) **2020/2021 Final Quarter Budget**

Cllr Jacques queried the location of the Council Tax Support Grant in the income and expenditure and Clerk explained it had been recorded with the precept income. Members thanked all of the Town Council staff for the work on the Council accounts.

**AGREED**                      **Proposed Cllr N Jacques Seconded Cllr B Troop**  
To accept the Final Quarter Budget report.  
**Unanimous**

**d) Review of Asset Register**

**AGREED**                      **Proposed Cllr J |P Vickers, Seconded Cllr A Todd**  
To approve the updated Town Council Asset Register.  
**Unanimous**

**e) Approval of End of Year Accounts 2021/22**

**AGREED**                      **Proposed Cllr J |P Vickers, Seconded Cllr Mrs C Patterson**  
To approve the End of Year Accounts as previously distributed.  
**Unanimous**

**f) Insurance Review and renewal of agreement**

Renewal Documents no received and to take to ATCM for approval.

**g) Additional Christmas lights cost**

Members discussed actively sourcing business and local sponsorship for the Christmas Lights and tree and aspects of the Christmas event. It was suggested to include an article in the July Bartonian. Agreed to refer this to the next Community Committee on 13<sup>th</sup> June 2022.

**AGREED**                      **Proposed Cllr B Troop, Seconded Cllr B Troop**  
To agree to the additional Christmas Lights costs as detailed in the report and actively look for Christmas and Event Sponsorship.  
**Unanimous**

446. **Grant Application Received**

- a) **Barton Bowls Club - £870**
- b) **Friends of Barton Parks - £10000 (£2000 From EMR)**
- c) **Barton Allotment Club - £50**
- d) **Barton Tourism Partnership - £6000 (£1750 from EMR)**
- e) **Barton Carnival - £2000 (£2000 from EMR)**
- f) **Barton Bike Night - £2500**
- g) **Barton Arts £2500 (£500 from EMR)**
- h) **South Bank Singers £550**

**AGREED**                      **Proposed Cllr N Jacques, Seconded Cllr Paul Vickers**  
To award all the applicants above the amounts applied for to be taken from the budgets noted above.  
**Unanimous**

Members discussed the application received from the Baysgarth student and agreed the Clerk write to the applicant thanking her for her interest in the council and offering support in kind rather than direct

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funding such as tables at event in order for fundraising to be easily accessed. It was agreed to contact the school to gain further information on the student trips aboard for charity and voluntary work.

447 **Policies Review – discussion on review of all policies and timetable to be reviewed at meetings**

**AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop**

To compile a timetable of policy review and spread over the following years meetings.

**Unanimous**

449. **S106 Projects to consider**

It was agreed that this item become a standing item on all committee meetings. Land Fill Funding is accessible for building improvements and it was suggested to also add the Assembly Rooms to the project list.

450. **Handy Person role and delegation to Personnel Committee with input from committees to finalise details**

Members discussed the skills that would be required such as horticultural and basic maintenance and the best way to procure a contractor or self employed person.

**AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop**

To suspend the meeting to allow a member of the public to speak 18.45.

**Unanimous**

Liz Bennet explained that the Ropewalk employs a handy person for one day a week and would be willing to share they job description.

**AGREED Proposed Cllr A Todd, Seconded Cllr B Troop**

To re-enter council meeting at 18.50 .

**Unanimous**

**AGREED Proposed Cllr N Jacques, Seconded Cllr P Vickers**

To contract out the planting and watering of the plants for the Summer season and separate Handy Person role whilst discussing the job description. Also agreed to set up a Teams Meetings with members in the next two weeks to further discuss the way forward to procuring a Handy Person.

**Unanimous**

The Chairman, Councillor J P Vickers closed the meeting at 19.15

.....Chairman

25 April 2022