

# BARTON UPON HUMBER TOWN COUNCIL

Tracey Broughton  
Town Clerk/RFO  
Council Office  
Assembly Rooms  
Queen Street  
BARTON UPON HUMBER  
North Lincolnshire  
DN18 5QP

Telephone: 01652 633598  
email: [info@bartonuponhumbertowncouncil.gov.uk](mailto:info@bartonuponhumbertowncouncil.gov.uk)  
[www.bartontowncouncil.org.uk](http://www.bartontowncouncil.org.uk)

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Our Ref: TB/CB

21 July 2021

Dear Councillor

You are summonsed to attend a **FINANCE & GENERAL PURPOSES COMMITTEE MEETING of BARTON-UPON-HUMBER TOWN COUNCIL**. This will be held on **MONDAY 26 July 2021, COMMENCING at 7.00 p.m** in the Assembly Rooms, Queen Street, Barton Upon Humber, DN18 5QP.

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

**This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.**

Yours faithfully



Tracey Broughton  
Town Clerk/RFO

## AGENDA

1. **Elect a Chairman.**
2. **Apologies for absence**
3. **Elect a Vice Chairman**
4. **Declarations of Interest:**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
5. **Minutes of meeting held on 18 January 2021, approved and confirmed as a correct record at a meeting of the town council held on 3 February 2021**
6. **Committee and Full Council structure review**

*Finance & General Purposes Committee Members:  
Councillors J P Vickers, N Jacques, J Evison, B Troop and A Todd, S Evison, C Patterson*

7. **Terms of Reference**
8. **Grass cutting** – review of work completed so far. Full report of ongoing update of maps and details of correspondence with contractors.
9. **To consider the following matters:**
  - (a) Review of risk assessments
  - (b) 2021/2022 quarterly budget - review
  - (c) Review of Asset Register
  - (d) Grant applications received and future policy for grant applications
  - (e) Update and review of policies including HR Policies – small working group
10. **Buy Local Policy** – consideration to amend and update.
11. **To consider bags for life scheme to promote buy local within town.**
12. **To consider website project to upgrade to ensure compliance.**

*Finance & General Purposes Committee Members:  
Councillors J P Vickers, N Jacques, J Evison, B Troop and A Todd, S Evison, C Patterson*