

**BARTON-UPON-HUMBER TOWN COUNCIL  
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
held on MONDAY 20 OCTOBER 2014 at 7.00 p.m. in  
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER**

**Present** Councillor K Vickers (Chairman)

Councillors Mrs A Clark, F Coulsey, Mrs J Mason, Mrs J Oxley and Mr J Oxley

**Also Present** Councillors T Marron and Mrs W Witter. Also Ms S Richards (Town Clerk)

157. **Apologies for Absence**

Councillor J P Vickers (personal commitments)

158. **Declarations of Interest**

No declarations of interest were made at this meeting

159. **Minutes of Meeting held on the 28 July 2014**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 6 August 2014.

160. **Matters Arising**

(a) **Outstanding Gas Bill** (*Min Ref: 88(d)/31 – F&GP 28/07/14*)

Councillor K Vickers reported no further correspondence has been received regarding this matter.

**Resolved** that this be noted.

161. **Requests for Financial Assistance**

Members considered the following received request for financial support:

(a) **Castledyke Primary School** – Pantomime Trip (*Min Ref: 98(22)(ix)/37 – BTC 06/08/14*)

Consideration and discussion took place regarding this request. It was agreed and

**Resolved** not to support this request. The town council are not empowered to provide financial support of this nature. There are alternative pantomimes available within the town boundary for the school to support.

162. **The Following Issues Were Considered:**

(a) **Town Centre CCTV System** (*Min Ref: 124(12)(ii)/49 – BTC 03/09/14*)

Councillor K Vickers gave a report regarding the current position of the system.

**Resolved** that this be noted.

**Minutes of a Finance & General Purposes Committee Meeting held on 20 October 2014, cont'd**

**(b) The E-Mail Scheme Policy – Purchase of Equipment (Min Ref: 127(i)(ii)/50 – BTC 03/09/14)**

The town council had agreed an “E-Mail Scheme Policy” at the ordinary meeting of the town council held on 3 September. However, it had not discussed regarding the purchase of equipment for the town council office to operate this scheme, namely a scanner. Discussion took place regarding this matter, including general office equipment and budgets. It was agreed and

**Resolved** that the Clerk provides an office equipment report for the next meeting of the Finance and General Purposes Committee to be held on 19 January 2015.

**(c) The Assembly Rooms – Maintenance Issues (Min Ref: 128/50 – BTC 03/09/14)**

The front step area to the Assembly Rooms passage door was further discussed. Only one price had been received from a contractor to undertake the work, despite 4 contractors being notified. After looking at the door step area again, it was agreed and

**Resolved** the contractor be contacted again, with a view to sloping the concrete area of the step.

**(d) 2014/2015 Budget – Quarterly Summary of Income/Expenditure**

The Clerk reported that income/expenditure for the period 1 July to 30 September 2014, was mainly on track, for the first half of the current financial year, compared to last year. The Clerk reported with the rise in postage costs this year, the levels of spending for this was on the increase, but, hopefully by the year end it would be contained within the budget allowance. Another area of concern was the purchase of computer consumables. The town council were continually being notified of additional planning applications by North Lincolnshire Council, which puts a strain on further purchases of toner cartridges to print these in the council office. Also, as the “Bartonian” was now being produced in colour, the draft copies prior to being submitted to the printer were also printed in the town council office in colour.

It had been reported today that an external contractor had damaged some of the town council’s Christmas lights cabling on the High Street. This matter was currently being addressed . Any costs attributed to this would have to be supported by the contractor or the contractor’s insurance company.

**Resolved** that this be noted.

The Chairman, Councillor K Vickers, closed the meeting at 7.25 p.m.

.....Chairman

6 November 2014