

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 7 MAY 2014 COMMENCING at 7.00 p.m.

Present: Councillor Mrs J Oxley (Chairman)

Councillors M Burman, T Chant, Mrs A Clark, F Coulsey, S Dear, J Evison, T Marron, Ms A McCourt, Mr J Oxley, Mrs D Pearson, P Thornton, K Vickers, I Welch and Mrs W Witter

Also Present: Representatives of Macmillan Cancer Support and The Viking Resource Centre, Captain N Cotterill (Salvation Army), Mr N Jacques, Mr S Leonard (Scunthorpe Telegraph) and Ms S Richards (Town Clerk)

Prior to the meeting commencing, the Mayor, Councillor Mrs J Oxley, presented cheques to the recipients of her charity appeal for the current mayoral year, namely Macmillan Cancer Support and The Viking Resource Centre. Both recipients gave sincere thanks for the funds towards their respective charity and projects.

370. **Adjourned Meeting**

The Chairman welcomed everyone to the meeting. She then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. This was proposed by Councillor J Evison and seconded by Councillor Mr J Oxley. It was agreed and

Resolved that Captain N Cotterill read out the town prayer.

The Chairman, Councillor Mrs J Oxley, re-opened the meeting.

371. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

372. **Apologies for Absence**

Councillors Mrs D Adlard and J P Vickers (personal commitments)

373. **Declarations of Interest**

Barton Senior Alliance – Councillor T Chant (Personal Interest)

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society – Councillor S Dear (Personal Interest)

Barton Bike Night – Councillor J Evison (Personal Interest)

Green Lane – Councillor Ms A McCourt (Personal Interest)

Barton Bike Night, Barton Lions, Barton Senior Alliance and Account 38 (J Oxley) – Councillor Mrs J Oxley (Personal Interest)

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Barton Senior Alliance – Councillor D Pearson (Personal Interest)

Barton Senior Alliance and item 10 on correspondence received – Councillor Mrs W Witter (Personal Interest)

374. **Co-option of Town Councillor for Park Ward**

Members present agreed to bring this item forward on the agenda. Proposed by Councillor K Vickers and seconded by Councillor Mr J Oxley.

Minutes of an Ordinary Meeting of the Council held on 7 May 2014, cont'd

Two candidates were considered for co-option for the vacant position of town councillor for Park Ward in Barton-upon-Humber, namely Mr Neil Jacques and Mr Ian Welch. Both candidates gave an appraisal of themselves, which Members present duly considered. A vote was taken by a show of hands with 6 votes for Mr Neil Jacques and 7 votes for Mr Ian Welch. It was agreed by Members present that Mr Welch be co-opted.

Resolved

- (i) Mr Ian Welch be co-opted for the vacant position of Town Councillor for Park Ward in Barton-upon-Humber;
- (ii) it be noted that Mr Ian Welch read and signed a Declaration of Acceptance of Office;
- (iii) the Clerk to notify North Lincolnshire Council Election & Democratic Services of the Co-option.

375. **Police and Neighbourhood Action Team**

No reports received.

376. **Minutes**

(a) **Ordinary Meeting of the Council – 2 April 2014**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 2 April 2014, to be received, approved and confirmed as a correct record, signed by the Chairman.

377. **Matters of Report Arising**

None.

378. **Other Meeting Minutes**

a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 7 April 2014 be approved as a correct record.

b) **Minutes of the Annual Town Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of the Annual Town Meeting held on 10 April 2014 be approved as a correct record.

c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 22 April 2014 be approved as a correct record.

d) **Minutes of a Planning Committee Meeting**

Minutes of an Ordinary Meeting of the Council held on 7 May 2014, cont'd

4) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 28 April 2014 be approved as a correct record.

379. **Matters of Report Arising**

(a) **North Lincolnshire Local Development Framework Housing & Employment Land Allocations DPD: Revised Submission Draft – (April 2014)** – (Min Ref: 369(b)/137 – PC 28/04/14)

Councillor Mrs W Witter underlined the importance of perusing and commenting on this document as the impact of it would affect the future of the town. As such, all councillors were urged to attend the next Planning Committee Meeting to be held on 19 May 2014 to express their views.

Councillor K Vickers reported that the Planning Committee at North Lincolnshire Council passed planning applications PA/2013/1323 and PA/2013/1278 for North Lincolnshire Homes Limited regarding 64-66 High Street, Barton today.

Resolved that this be noted.

380. **Correspondence**

1. Reply from CHAMP Ltd they wish to meet with Members of the town council to discuss caretaking at the Assembly Rooms. They also advise the annual review meeting to review operation of the lease is due and suggest merging the two issues (Min Ref: 351/131 – BTC 02/04/14).
2. Receipt from North Lincolnshire Council of updated booklet 'Let's Get Ready for the Unexpected' which encourages households to be prepared for emergencies with practical advice and steps to follow. A small number of the booklet can be provided to the town council along with an electronic version which could be added to our website.
3. Notification from North Lincolnshire Council Waste Management of the temporary closure of household recycling centres for refurbishment. The Barton site will be closed from 23 April to 19 May 2014.
4. Request from parent of 11 year old girl from Barton who would like to contribute to the Junior Section of the Bartonian magazine on a regular basis.
5. Notification that the latest meeting of the Town and Parish Council's Liaison Meeting was held on 16 April at the Civic Centre in Scunthorpe.
6. Further correspondence from local resident regarding flooding question (*copy enclosed*).
7. Notification from North Lincolnshire Council of availability to view and consultation timescale for Neighbourhood Area Planning Consultations at Elsham, South Ferriby, Worlaby and Bonby up to 27 May 2014 on http://nlincs-consult.limehouse.co.uk/portal/pp/neighbourhood_planning/ followed by parish name.
8. Notification from North Lincolnshire Council Licensing of Application for a Premises Licence – Variation at 12 Market Lane, Barton. General description of the variation is to vary the hours for the supply of alcohol off the premises to start at 07.00 hrs until 23.00 hrs Monday to Sunday.
9. Notification from Safer Neighbourhoods that new Neighbourhood Watch Group Coordinator's are required on Castle Keep and Barton Broads. If no one from these areas comes forward to fill the role the groups will be closed and signs removed until a coordinator can be found.
10. Notification of exhibition 'Here, There and the Elsewhere', along with request to donate a painting of Barton (*copy enclosed*).
11. Copy of letter sent to North Lincolnshire Council by resident of Green Lane regarding the road being upgraded and adopted by the Local Authority, requesting the town council's comments.

Minutes of an Ordinary Meeting of the Council held on 7 May 2014, cont'd

12. Email from resident of Tofts Road with concerns with vehicles driving over and parking on the grass verges and pavements.
13. Receipt of Barton Tourism Group meeting minutes from their April meeting.
14. Notification of a vintage bus to run between Humber Bridge market, Hessle and Barton on the first Saturday and Sunday of every month, starting on Saturday 3 May 2014 between 9am – 5pm, cost £2.50 for adults and £2 for children and over 60's.
15. Receipt of North Lincolnshire Local Development Framework – Housing & Employment Land Allocations DPD: Revised Submission Draft (April 2014). Consultation period is 25 April to 6 June 2014. Details can be found at <http://nlincs-consult.limehouse.co.uk/portal/> a printed copy is available at any North Lincolnshire Council Local Link Office or on CD rom from the town council office (*Please note the town council only have 1 CD rom*)
16. Receipt of ERNLLCA April newsletter.
17. Details of first Heritage at Risk training event in North Lincolnshire on 23 May 2014 10.30am-3.30pm at Appleby Village Hall. The event is free, booking is essential. The event will teach skills required to become a volunteer Heritage Steward for their project. If interested contact the council office for details.
18. Request from Barton Lions Club to allow them to have an additional free article to their normal half page in the July Bartonian to advertise the Diabetic Screening they are organising in July at Wilderspin School.
19. Notification from North Lincolnshire Council Tourism Team of a market consent application from Barrie Newton in respect of Barton Town Centre on 2 July 2014 for a market at a special event.

Resolved

- (i) Following discussion, it was agreed the Clerk write to CHAMP Ltd inviting Mr N Turner (Managing Director), to attend the next meeting of the Finance and General Purposes Committee to be held on 28 July 2014 to discuss this matter (item 1);
- (ii) it was agreed up to half a page in the Bartonian be available for this and the young lady and parent to be notified. The subject matter to be agreed by members of the town council (item 4);
- (iii) Following discussion, members of the town council stated that answers to the resident's questions could have been addressed by Councillor J Evison. However, as the resident had declined the offer and due to the volume of questions and varied topics raised, the town council do not have the resource to address all of these issues in writing. Whilst the offer still stands for the resident to meet with a councillor to discuss this matter, the town council refuse to enter into further correspondence regarding this matter with the resident. Proposed by Councillor S Dear, seconded by Councillor Mr J Oxley and agreed by members present (item 6);
- (iv) it was agreed to accept the kind offer of a donation of a work of art depicting the town. The artist to be notified and a suitable public venue to exhibit the painting to be determined by the town council (item 10);
- (v) the resident to be notified that this matter will be determined by North Lincolnshire Council (item 11);
- (vi) everyone is urged to use the new vintage bus service running between Barton and Hessle. If it is successful, the service may become permanent (item 14);
- (vii) it was agreed an additional free article to promote the Diabetic Screening be allowed as a one off addition to the normal Barton Lions editorial in the next edition of the Bartonian (item 18);
- (viii) that the remaining correspondence be received and the contents noted.

381. Correspondence Received Since issue of the Agenda

1. Email from resident of Lapwing Way with concerns at lack of a footpath to the children's play area. (*A copy of the email has been forwarded to North Lincolnshire Council Customer Services*)
2. Update from Barton Living War Memorial Trust (*copy enclosed*).

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3. Notification from The Planning Inspectorate of timetable to respond to modification to divert a 700-metre-long section of Public Footpath 32 between Barton and South Ferriby near to South Ferriby Cliff.
4. Receipt of the Statement of Parties Nominated and notice of Poll plus, Notice of Appointment of Election Agents for the European Elections on Thursday 22 May 2014.
5. Notification from Northern Lincolnshire LEADER Programme of the opportunity to take part in the consultation for process for their funding 2015-2020 which will focus on supporting the creation of jobs and growth in rural economies. Details can be found at www.northernlincolnshirelag.org
6. Receipt of Internal Audit Programme from the town council Internal Auditor following their recent inspection of the 2013/2014 accounts.
7. Email from Councillor M Martin tendering his resignation from the town council due to changes in his work commitments.

Resolved

- (i) it was agreed to support the Barton Living Memorial Trust with a donation of £50 in order for the monument to be listed with English Heritage. A letter to be sent informing the group of this and to thank them for the hard work they have recently undertaken regarding the town's war memorial (item 2);
- (ii) thanks were given to the town clerk's for their work in this matter (item 6);
- (iii) a letter of thanks be sent to Councillor Martin for the work he has undertaken for the town, whilst a serving town councillor (item 7);
- (iv) the remaining correspondence be received and the contents noted.

382. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in the sum of £18,118.01 (A/cs 14 to 37), and those presented at the meeting in the sum of £5,779.39 (A/cs 38 to 45). A grand total of £23,897.40.

383. **Final Accounts of the Town Council 2013/2014**

Consideration was given to the circulated final accounts of the town council for the financial year 2013/2014, prepared by the Town Clerk/Responsible Financial Officer, in accordance with the Audit Commission Act 1998 and the Accounts and Audit (England) Regulations 2011. The town council's auditors have undertaken an audit of the town council financial records, practices and procedures on 16 April 2014. It was deemed the final accounts of the town council to be accurate and in good order. The accounts have now been prepared, in order to be assessed by the Audit Commission.

Members of the town council expressed sincere thanks to the Town Clerk and Deputy Town Clerk for their hard work ensuring the town council accounts and administration is kept in good, accurate order.

Resolved that the final accounts for the year 2013/2014 be signed off by the Town Mayor and the Town Clerk/Responsible Financial Officer and sent to the Audit Commission for external audit.

384. **The Personnel Committee**

Councillor Mrs W Witter stated that following consultation with the Local Councils Association in respect of the current level of members on the town council's Personnel Committee, it was deemed that three members were required to be present at meetings. In light of this, it was agreed and

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Resolved that the number of members on the town council's Personnel Committee to be increased to five from three. This would ensure that if a member was unavailable to attend a meeting, the meeting would be quorate and lawful. To be noted at the Annual Meeting of the town council when the committee members were next determined for the mayoral year 2014/2015.

385. **Reports from North Lincolnshire Council Representatives**

(a) **Update - Various**

Councillor J Evison commented that he is now furnishing the town council office with an electronic copy of the highways programme of works for the town from North Lincolnshire Council. A copy of this was requested to be forwarded to all members of the town council. Councillor K Vickers reported the derelict looking property in the Market Place, formerly Mama Mia's, was currently undergoing repair work by the owners. No further progress to report on the Wren Living planning application and suitable locations were currently being looked into regarding location of a skatepark in the town. Councillor Ms A McCourt gave thanks to the ward members for their input into this and also Mr Barrie Newton for his assistance.

Resolved these issues be noted and a copy of the North Lincolnshire Council highways programme of works to be issued to all members of the town council.

386. **Reports from Members on Outside Organisations**

(a) **International Day for Senior People**

Councillor Mrs A Clark reported that recognition of this day would be held in the town on the 1 October 2014.

(b) **De Lacy House – Winterton**

Councillor Mrs A Clark stated that plans for a new centre were currently available to view. This would be a satellite care and well-being centre, offering day and night care for senior people, to aid independent living. It is a £3.5m project with the Primary Care Trust, offering many support services.

This being the last meeting of the current mayoral year, the Mayor, Councillor Mrs J Oxley, invited everyone into the Mayoral Parlour for light refreshments after the meeting.

The Chairman, Councillor Mrs J Oxley, closed the meeting at 8.05 p.m.

..... Chairman

4 June 2014