

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 6 AUGUST 2014 COMMENCING at 7.00 p.m.

Present: Councillor Mr J Oxley (Vice-Chairman)

Councillors T Chant, Mrs A Clark, F Coulsey, S Dear, N Jacques, T Marron, Mrs J Mason, Mrs J Oxley, P Thornton, K Vickers, A Todd, I Welch and Mrs W Witter

Also Present: Ms S Richards (Town Clerk)

89. **Adjourned Meeting**

The Vice-Chairman welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. It was agreed and

Resolved that Councillor Mrs J Oxley read out the town prayer

The Vice-Chairman, Councillor Mr J Oxley, re-opened the meeting

90. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

91. **Apologies for Absence**

Councillors Mrs D Adlard (unwell), M Burman (work commitments), J Evison (on holiday), Mrs D Pearson (unwell), P Shearer (personal commitment) and J P Vickers (on holiday)

92. **Declarations of Interest**

Barton Senior Alliance – Councillor T Chant (Personal Interest)

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society – Councillor N Jacques (Personal Interest)

Barton Senior Alliance – Councillor Mrs J Mason (Personal Interest)

Barton Bike Night and Barton Civic Society – Councillor Mrs J Oxley (Personal Interest)

Barton Bike Night, Barton Civic Society and Barton Senior Alliance – Councillor Mr J Oxley (Personal Interest)

Old Ferry Wharf, Barrow-upon-Humber – Councillor I Welch (Personal Interest)

Barton Senior Alliance – Councillor Mrs W Witter (Personal Interest)

93. **Police and Neighbourhood Action Team**

Councillor S Dear reported no date had yet been made for the September meeting of the NAT group. However, it would be an open public meeting. Councillor T Chant reported sightings of an untaxed moped on Bowmandale. The Police had been notified, but witnesses were required to come forward about this.

Councillor Mrs A Clark reported that “boy racers” had been speeding along Western Drive, on the evening of 5 August. One vehicle was small and blue, but no registration plate number taken.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 6 August 2014, cont'd

94. **Minutes**

(a) **Ordinary Meeting of the Council – 3 July 2014**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 3 July 2014, to be received, approved and confirmed as a correct record, signed by the Chairman.

95. **Matters of Report Arising**

(a) **Personnel Committee** (Min Ref: 61(d)(4)/21 – BTC 03/07/14)

It was agreed and

Resolved that the Chairman Councillor S Dear, and Vice-Chairman Councillor I Welch, be given empowerment by the town council to directly liaise with ERNLLCA regarding personnel matters. The Clerk to notify ERNLLCA accordingly.

(b) **Barton Town Council Email, Internet and Social Media** (Min Ref: 67/24 – BTC 03/07/14)

Councillor T Morran stated that he had provided a demonstration in the town council office regarding the use of a scanner. The cost of this equipment had been sought for information purposes only. It was agreed and

Resolved that an agenda item be placed at the ordinary meeting of the town council, to be held on 3 September to further discuss this matter.

96. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 21 July 2014 be approved as a correct record.

(b) **Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 28 July be approved as a correct record.

97. **Matters of Report Arising**

(a) **Town Council Office Sign** (Min Ref: 88(a)/31 – F&GP 28/07/14)

The Clerk had obtained further quotation prices, one for a window decal and one for a door decal. It was agreed and

Resolved that the quotation for the town council office window decal be accepted and the contractor notified accordingly to supply and fix the graphics.

Minutes of an Ordinary Meeting of the Council held on 6 August 2014, cont'd

(b) **Outstanding Gas Bill** (Min Ref: 88(d)/31 – F&GP 28/07/14)

Councillor K Vickers reported he had contacted British Gas regarding this issue and it appears that double-billing may have occurred in this instance. Further information was awaited from them.

Resolved this matter be further discussed once the details have been received from British Gas.

(c) **2014/2015 Budget – Market Place/Market Lane Scheme** (Min Ref: 88(e)/32 – F&GP 28/07/14)

Councillor K Vickers stated that whilst this issue had been muted at this meeting, further discussion had taken place at the Environment Working Party Meeting held on 4 August. The improvement scheme would be to enhance the Market Place/Market Lane area in front of the Co-operative Store. To include new public seating, a planting scheme and full area enhancement programme. The Barton Civic Society has drawn up a proposed scheme plan. The work would involve joint partnership working of the town council, North Lincolnshire Council, Barton Civic Society and other local voluntary groups. It was agreed and

Resolved that a letter of support be sent to North Lincolnshire Council from the town council pledging support to this joint enhancement scheme.

98. **Correspondence**

1. Notification from North Lincolnshire Council Building Control of property naming and numbering at Sycamore House, 86 Maltkiln Road, Barton.
2. Notification of grant of Premises Licence for Barton Christmas Festival on Saturday 29 November 2014 (*Min Ref: 345/128 – BTC 02/04/14*).
3. Notification from ERNLLCA that any resolutions for their AGM on 18 September 2014 must be received by 12 noon Wednesday 20 August 2014.
4. Notification from the town councils computer contractor that he now offers computer maintenance agreements that run on a month-to-month basis and cover all 'general maintenance'. A quotation specific to our setup can be provided.
5. Notification from North Lincolnshire Council Tourism Team of a market consent application for Baysgarth House Museum on 2 December 2014.
6. Update from the Planning Inspectorate regarding two further representations received for public footpath 32 South Ferriby; any comment on the representations must be made by 20 August 2014 (*Min Ref: 29(3)/9 – BTC 04/06/14*).
7. Request for any feedback councillors have received following the recent Employment Advice Fair in Barton (*Min Ref: 64(3)(ii)/23 – BTC 03/07/14*).
8. Receipt of minutes from Barton Tourism Partnership's July meeting. Copy available from the council office.
9. Notification of Neighbourhood Consultation for the Saxby all Saints Neighbourhood Plan. Details can be found at http://nlincs-consult.limehouse.co.uk/portal/pp/neighbourhood_planning.
10. Latest copy of the Highway Programme of Works for the area from North Lincolnshire Council (*copy enclosed*).
11. Notification of MicroAsphalt programme in North Lincolnshire from July to October, which includes Prince Charles Drive; Haven Road; Falkland Way; Bowmandale; Victoria Drive; Nursery Close and Tofts Road during October.
12. Notification of total closures of the M180 junction 1 – 4 and junction 5 of the M18 during August for reconstruction of the existing carriageway. Specific dates and times available from the council office.
13. Receipt of July update for Barton Area Foodbank. Copy available from the council office.
14. Letter of thanks from Barton Arts for donation towards the 2014 events.

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15. Notification from Barrow Parish Council of a permit application submitted for the Old Ferry Wharf at Barrow Haven which involves transporting waste products. Copies of the Environment Agency's briefing notes. The applicants' application forms & supporting documents have been sent.
16. Letter of thanks from Barton Bike Night for donation and support to this year's event.
17. Notification from Mr J French of 1 missing and 1 damaged street name plates within Barton Conservation Area.
18. Request from Lloyds Bank for a duplicate cheque of £409.60 to replace cheque they assume has been shredded in error.
19. Prices of £379 and £277 received for multi-page document scanner (*Min Ref: 67/23 – BTC 03/07/14*).
20. Receipt of draft dog fouling poster from North Lincolnshire Council. Comments are requested. A Copy of poster is available from the council office.
21. Letter from "Camara Municipal of Gondomar" in Portugal regarding a twinning agreement established in October 1986 asking if the town council wish to continue the agreement.
22. Request from Castledyke Primary School for donation towards the school's annual pantomime trip to the Plowright Theatre in Scunthorpe in December.
23. Notification of permission to install Christmas lighting from North Lincolnshire Council (*Min Ref: 345/128 – BTC 02/04/14*).
24. Copy of the North Lincolnshire Council Emergency Planning Presentation held on 2 July 2014 along with request for 2 or 3 pickup points in Barton should an evacuation be necessary. Anyone wanting to sign up to North Lincolnshire Council's KIN (Key Individual Network) of volunteers can complete an expression of interest form via the town council office (*Min Ref: 66/23 – BTC 03/07/14*).
25. Receipt of July newsletter from HPFA (Humber Playing Fields Association) and request to pay a £20 membership fee.
26. Receipt of "Technical Notes" regarding the Wren Kitchen's proposed site access onto Barrow Road following the outcome of their meetings with the town council (17 March 2014) and North Lincolnshire Council Highways (16 May 2014). North Lincolnshire Council Planning Department request clarification that the town council have withdrawn their objection to the application (*Min Refs: 227(a)(2)/83 – PCM 09/12/13 and 316(3)(ii)/118 – BTC 05/03/14*).
27. Receipt of North Lincolnshire Council's "Walking the Way to Health" timetable of walks from September – December 2014.
28. ERNLLCA July newsletter available from the council office, along with details of the Vodafone Rural Open Sure Programme for rural communities with little or no mobile coverage to apply for Vodafone 3G.
29. Notification from Rural Services Network of government funding package for a newly created National Rural Crime Network to encourage direct interaction between businesses, organisations and the police.

Resolved

- (i) a quotation price be sought from the contractor, to be reported back to the town council (item 4);
- (ii) an appraisal of the current position was given by Councillor Mrs Witter, with a repeat of previous objections raised (item 6);
- (iii) Councillor K Vickers reported that the town had been lucky enough to be included in the 'MicroAsphalt' programme of works, to be undertaken by North Lincolnshire Council (item 11);
- (iv) this matter to be discussed at the Planning Committee Meeting to be held on Monday 11 August 2014 (item 15);
- (v) this matter to be further discussed at the next meeting of the Environment Working Party. A full survey of the signs to be undertaken, noting any repairs required and any missing signs. The work to be listed and a quotation price be sought from a contractor to undertake the work (item 17);
- (vi) the Clerk provided an explanation of this matter, to be reported to the auditor (item 18);
- (vii) the town council felt the wording at the bottom of the poster was not ideal, as it required to be written more clearly and in plain language (item 20);

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- (viii) Councillor S Dear gave an appraisal regarding the history of this matter, deeming that no formal agreement existed between the two parties. In light of this, it was agreed a letter to be sent informing them that currently no formal active town twinning arrangements were being undertaken (item 21);
- (ix) an agenda item to be placed at the next meeting of the Finance and General Purposes Committee to discuss this matter. The school to be notified accordingly (item 22);
- (x) following extensive consideration and discussion, it was agreed that the town council's objection to planning application PA/2013/1496 withstands (*min ref: 227(a)(2)/83-PC 09/12/13 refers*). North Lincolnshire Council to be notified (item 26);
- (xi) that the remaining correspondence be received and the contents noted.

Councillor I Welch left the meeting.

99. **Correspondence Received Since issue of the Agenda**

1. Latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
2. Notification of completion of the annual audit for the year ending 31 March 2014 from the external auditor. They advise the annual return is in accordance with proper practices and no matters have come to their attention.
3. Receipt of the Environment Agency August newsletter for Humber Bank (south), which confirms the repair works to the sea defences on Far Ings in Barton were completed in May, which included the installation of a new crest capping.
4. Receipt of North Lincolnshire Council Standards Committee Annual Report 2013/2014.
5. Letter of thanks from NewLife church for allowing them to take part in the picnic in the park and commenting on the success of the varied afternoon activities interacting with local families.

Resolved

- (i) Members of the town council gave thanks to the town council's officers for the work undertaken in this matter (item 2);
- (ii) it was agreed that a donation be made to the charity for £50, in line with other voluntary groups providing assistance and entertainment at the event (item 5);
- (iii) the remaining correspondence be received and the contents noted.

100. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in the sum of £1,784.38 (A/cs 74 to 82), and those presented at the meeting in the sum of £8,156.66 (A/cs 83 to 98). A grand total of £9,941.04 (*Min ref: 98(18)(vi)/36 refers of these minutes*).

101. **Report of the Community Working Party Meeting held on 22 July 2014**

An appraisal of the meeting was given by the Chairman, Councillor A Todd. The Chairman and Vice-Chairman elected as Councillor A Todd and Councillor Mr J Oxley respectively. It was reported that the Picnic in the Park event last Sunday had been successful, with good weather on the day and an excellent report in the Scunthorpe Telegraph beforehand. Preparations for the Christmas Festival were currently on-going. Two areas being addressed were the Police being unable to lead the parades with a Police car due to current legislation changes and power to the market stalls being queried by the Fire Brigade.

Resolved that this be noted.

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102. Report of the Environment Working Party Meeting held on 4 August 2014

An appraisal of this meeting was given by the Chairman, Councillor F Coulsey. The following was reported, agreed and

Resolved

- (i) the Chairman and Vice-Chairman elected as Councillor F Coulsey and Mrs A Clark respectively;
- (ii) the annual bulb planting to take place on Saturday 27 September 2014, meeting at Baysgarth House Museum at 10 am. Volunteers are urgently required to assist with this. Anyone interested to contact Councillor F Coulsey or the town council office;
- (iii) the Barton Beck scheme to be promoted at a public presentation by the Civic Society at St Mary's Church on 5th and 6th September, 10 am to 4 pm. The town council to write to the Civic Society with a letter of support to the scheme. Proposed by Councillor K Vickers, seconded by Councillor A Todd;
- (iv) Councillor K Vickers to address the issue of yellow traffic markings in the town, to determine those to be painted in primrose yellow in the Conservations Areas of the town;
- (v) the town council office to write a letter of complaint from the town council to North Lincolnshire Homes regarding the planted areas at St Peter's Court, which have become full of weeds and an eyesore in the town. Proposed by Councillor K Vickers, seconded by Councillor Mr J Oxley;
- (vi) a letter of support to be sent to North Lincolnshire Council regarding the proposed joint scheme to enhance the Market Place/Market Lane area in front of the Co-operative Store (*min ref: 97(c) /35 above refs*);
- (vii) two dual purpose litter/dog poo bins to be purchased and taken from the existing budget. One to be located near to the bridge over the Haven on Maltkiln Road and another to be sited near to the Veterinary Surgery on Burgate Street/Whitecross Street junction. Neighbourhood Services to be notified.

103. In an Election Year the Annual Town Council Meeting usually held on the 2nd Wednesday in May, be moved to the 3rd Wednesday, to allow all Councillors to be Briefed and Updated Before Making Decisions at the Change-Over

Councillor Mrs W Witter gave appraisal to the background of this issue and felt that some basic in-house councillor training needs to be undertaken, especially for any new councillors that may be elected, before the Annual Town Meeting. She stated the importance of this, as matters that are agreed and voted upon at the meeting have relevance and importance for the year ahead. The proposal made by Councillor Mrs Witter was seconded by Councillor K Vickers. It was agreed and

Resolved that in an election year the Annual Town Council Meeting usually held on the 2nd Wednesday in May, be moved to the 3rd Wednesday, to allow all Councillors to be briefed and updated before making decisions at the change-over.

104. Reports from North Lincolnshire Council Representatives

(a) Saxby Wold Windfarm Proposals and Dropped Kerbs in the Town

Councillor K Vickers reported that the proposals for the Saxby Wold Windfarm had been dismissed. Also, dropped kerbs were required at both ends of Preston Lane, in order for everyone to be able to access Baysgarth Park on the opposite side of the road. Discussion took place regarding other areas in the town requiring dropped kerbs. It was felt that a survey needs to be undertaken to assess the areas where further dropped kerbs need to be in the town, for improved access. It was agreed and

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Reserved

- (i) the town council write to North Lincolnshire Council requesting that dropped kerbs are required at both ends of Preston Lane, in order for everyone to be able to access Baysgarth Park on the opposite side of the road;
- (ii) Councillor A Todd to investigate dropped kerbs in liaison with Councillor Mrs J Mason who will undertake a survey, to assess dropped kerbs in the town. For further report to the town council.

105. **Reports from Members on Outside Organisations**

(a) **The Barton Allotment Society**

Councillor Mrs Witter stated the Annual Allotment Society Show would be held on Saturday 16 August 2014.

(b) **Barton Senior Alliance**

Councillor Mrs Witter reported that a location for a public seat in the High Street/Queen Street/Burgate and King Street areas in the town was being sought. Several older residents in the town feel that such a resting point would allow them access around the town centre more easily. If anyone has any ideas or knows of an area where one could be located, to please contact her with the details.

The Vice-Chairman, Councillor Mr J Oxley, closed the meeting at 8.17 p.m.

..... Chairman

3 September 2014